

**WEDNESDAY, JANUARY 13, 2016**

THE BOARD OF DARKE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 1:30 P.M. WITH MEMBERS PRESENT: Commissioner Chairman Michael E. Stegall, Vice Chairman Diane L. Delaplane and Member Michael W. Rhoades; Robin Blinn, Administrative Clerk/Secretary; Patty Harter, Asst. Clerk/Secretary; Jeff Marshall, Community Development/Grants Coordinator; Erik Martin w/Daily Advocate; and Alex Mikos w/TIGER Radio.

Minutes of Monday, January 11, 2016: Mr. Rhoades moved to approve the minutes as read; seconded by Mrs. Delaplane and all voted YEA.

**IN THE MATTER OF RESOLUTION (R-9-2016) EXAMINATION AND ALLOWANCE OF BILLS**

County Bills Approved

It was moved by Mrs. Delaplane and seconded by Mr. Rhoades that the following resolution be adopted

The attached vouchers dated January 13, 2016 for County Bills, including any "Then & Now" Certificates, in the amount of the General Fund \$ 11,980.36; Outside General Funds \$ 83,917.50; for a Grand Total of \$ 95,897.86; are hereby approved for payment.

Michael E. Stegall

Diane L. Delaplane

Michael W. Rhoades  
Board of Darke County Commissioners

**IN THE MATTER OF RESCINDING OF MOTIONS FOR APPROVING CONTRACT (C-1-2016) APIARY INSPECTOR FOR 2016**

The Board of Commissioners recently approved the Contract (C-1-2016) for Bee Keeping Services for Darke County in 2016. After Clerk talked with County Auditor, it was determined that his services for Darke County cannot be by Contract, due to FICA taxes etc.; his services will be paid through the county payroll. After explanation by Clerk, Mr. Stegall moved to rescind his motion for approving Contract (C-1-2016); Mrs. Delaplane seconded his motion and all voted YEA.

**IN THE MATTER OF RESOLUTION (R-10-2016) TRANSFER OF APPROPRIATIONS (DARKE CO. RECORDER)**

WHEREAS, pursuant to R. C. 5705.38-40 and OAG Opinion #94-007; and  
WHEREAS, Commissioners are requesting that appropriations, etc. be changed as follows, we therefore  
RESOLVE, the following funds be changed as follows,

Appropriation line transfer use only:

FROM:

TO:

**DC Recorder:** Revenue pd into wrong fund (#597) should have been (#109) in 2015 (Fund #109 is billing #597 for error)

\$ 136.00	Dist. To State	#597-6102.572060	Other Operating	#597-6102.538130
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Mr. Rhoades moved; and Mrs. Delaplane seconded the resolution and all voted as follows:

R-10-2016 (CONT.)

Mr. Rhoades moved; and Mrs. Delaplane seconded the resolution and all voted as follows:

Mark Heath (YEA)

Quene R. Delaplane (YEA)

Michael W. Alward (YEA)  
Board of Darke County Commissioners

Robin R. Blinn  
Robin R. Blinn  
Administrative Clerk/Secretary

**IN THE MATTER OF QUOTES FOR COPY PAPER FOR COUNTY OFFICES**

The Commissioners received the following quotes:

**Copy Paper Quotes**

January 12, 2016

<b>Office Depot: (888-263-3423 –Amy)</b>				<b>free delivery</b>	
100 cases	Item #940650	8.5x11	30% recycled @ \$36.99		\$3,699.00
10 cases	Item #940668	8.5x14	30% recycled @ \$53.27		\$ 532.70
5 cases	Item #921408	11 x 17	30% recycled @ \$41.68		\$ 208.40
<b>Grand Total</b>					<b>\$4,440.10</b>

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<b>Rosa's Office Plus 1-800-382-7788 Customer Service- JaJuan</b>					
100 boxes	Item #86700	8.5x11	30% recycled @		
10 boxes	Item #CAS054904	8.5x14	30% recycled @	No response back from Rosa's	
5 boxes	Item #CAS054907	11x17	30% recycled @		
<b>Grand Total</b>					<b>\$</b>

\*\*\*\*\*

<b>Staples (734-452-4673 Customer Service – Dan Kramer, Acct. Mgr.)</b>				<b>free delivery</b>	
100 cases	Item #492072	8.5x11	30% recycled @ \$40.50		\$4,050.00
10 cases	Item #581760	8.5x14	30% recycled @ \$55.99		\$ 559.90
5 cases	Item #518761	11x17	30% recycled @ \$49.75		\$ 248.75
<b>Grand Total</b>					<b>\$4,858.65</b>

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<b>Sterling Paper (800-282-1124 Customer Service – Mike Brown)</b>				<b>Terms: 1% net 30</b>	
100 cases	Item#054901-92	8.5x11	30% recycled @ \$34.50		\$3,450.00
10 cases	Item #054904	8.5x14	30% recycled @ \$51.50		\$ 515.00
5 cases	Item #054907	11x17	30% recycled @ \$40.50		<u>\$ 202.50</u>
					\$4,167.50
(-1% disc=\$41.68)					\$4,125.82
+ Fuel surcharge \$ 6.00					
<b>Grand Total</b>					<b>\$4,131.82</b>

Mrs. Delaplane moved to approve the low quote from Sterling Paper for 8.5 x 11, 8.5 x 14 and 11 x 17 recycled copy paper for \$4,131.82; motion was seconded by Mr. Rhoades and all voted YEA.

**IN THE MATTER OF AUTHORIZATION OF MEETING EXPENSES (COUNTY AUDITOR & BUSINESS ADMINISTRATOR)**

Mr. Rhoades moved to approve the following requests; motion seconded by Mrs. Delaplane and all voted YEA.

#101-1130.532000 (MANDATORY)

Attending: Fundamentals of Real Property Appraisals/North Canton, OH/April 11-15, 2016/Carol Ginn & Deidre Frech  
Transportation: \$220.00/Lodging: \$875.00 x 2/Meals: \$210.00 x 2/Registration: \$600. x 2/Parking: \$50.00/Estimated total for mtg: \$3,640.00  
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#001-1006.532000 (RECOMMENDED)

Attending: OHPELRA Annual Training Conf./Feb. 8 & 9, 2016/Wilmington, OH/John Cook  
Lodging: \$94.00/Registration: \$349.00/Estimated total for meeting: \$443.00

**IN THE MATTER OF RESOLUTION (R-11-2016) FUND TRANSFERS FOR DARKE CO. DITCH MAINTENANCE FOR 2016**

WHEREAS, pursuant to R.C. 5705.38-40 and OAG Opinion #94-007, and  
 WHEREAS, Ditch Maint. is requesting that funds be transferred within their appropriations, we therefore  
 RESOLVE, the following funds be transferred to the Ditch Maint. Labor & Equip Fund:

**OFFICE OPERATIONS**

11-015	57-01	Smith	\$561.72		11-675	64-06	Breaden-Heistand (T)	\$132.78
11-025	57-03	Dividing Branch	\$552.13		11-685	64-01	Sheets (T)	\$213.19
11-035	57-04	Woods (T)	\$118.28		11-715	73-02	Klemmer (T)	\$456.98
11-045	57-05	Hansbarger (T)	\$267.33		11-725	75-05	Heistand Tile (T)	\$49.22
11-055	57-06	Spencer	\$132.77		11-735	75-05	Heistand Waterway (WW)	\$43.33
11-065	57-07	Shaw (T)	\$149.60		11-745	76-06	Duebner	\$4.63
11-075	57-08	Maple Swamp	\$974.48		11-755	76-07	Klemmer	\$27.72
11-085	58-01	Marker-Poe (T)	\$171.78		11-775	76-09	Horner	\$48.65
11-095	58-02	Stucke-Brandewie-Fellers	\$28.41		11-785	76-10	Worth	\$83.13
11-105	58-03	Wiley	\$224.06		11-795	76-11	Bey	\$114.69
11-115	58-05	Hans (T)	\$21.11		11-805	76-12	Dividing Branch	\$178.26
11-125	58-07	George Shields	\$375.66		11-815	76-13	Unger	\$89.92
11-135	58-08	Schuh	\$14.07		11-835	67-01	Mullenix (T)	\$13.78
11-145	58-09	Oda	\$75.04		11-845	75-04	Moui	\$49.45
11-155	58-10	West Branch	\$424.00		11-855	74-04	Roberson Waterway (T)	\$228.04
11-165	58-15	Aukerman	\$276.55		11-865	75-10	Fourman	\$13.40
11-175	58-16	Barga	\$25.14		11-875	76-04	Whitewater Waterway--E Fork	\$4,029.28
11-195	59-02	Lake	\$496.28		11-885	76-14	Painter Creek	\$295.48
11-205	59-04	Mud Creek	\$238.67		11-895	76-15	Lehman	\$17.18
11-215	59-06	Rohr Extension (T)	\$59.75		11-905	76-16	Guillozet	\$10.93
11-225	59-08	Ilgen-Magateau (T)	\$48.35		11-915	76-17	Weidner	\$6.32
11-235	60-01	Hendrickson-Noggle (T)	\$7.59		11-925	76-18	Mississinawa	\$417.84
11-245	60-02	Idle Joint (T)	\$199.50		11-935	76-19	Hickle	\$123.44
11-255	60-03	McGriff-Fourman (T)	\$23.78		11-945	76-20	Coleman	\$52.30
11-265	60-04	Harter Schlecty	\$63.18		11-965	76-24	York	\$43.21
11-275	60-05	South Fork - Stillwater	\$145.29		11-975	77-01	McLear	\$137.09
11-285	60-06	Hillgrove Storm Sewer (T)	\$99.38		11-985	77-02	Berry	\$9.02
11-295	60-12	Klipstine	\$25.81		11-995	77-03	Bridge Creek	\$215.11
11-305	61-02	Wm McGriff (T)	\$188.80		12-015	77-13	Indian Creek	\$624.15
11-315	62-01	Krieder	\$86.35		12-025	77-14	Grassy Fork	\$22.10
11-325	62-03	Crumrine (T)	\$38.42		12-035	77-15	Woodington Run	\$383.79
11-335	62-05	Flat Lake (T/O)	\$157.88		12-045	77-16	Coppess Lateral	\$37.51
11-345	63-01	Joe Hill	\$158.61		12-055	78-01	Bakerstown-Gigandet	\$166.32

11-355	63-02	Deeter	\$18.40		12-075	78-06	Hecht	\$30.64
11-365	63-04	Ballinger Run	\$183.31		12-085	79-01	Boyd	\$62.76
11-375	64-01	Sheets	\$88.85		12-095	78-03	Joint Baker	\$1,849.06
11-385	64-03	Appenzeller-O'Brien	\$58.39		12-105	78-05	Stillwater-North Fork	\$539.61
11-395	64-06	Breaden-Heistand	\$19.01		12-115	80-01	Arcanum Storm Sewer (T)	\$483.96
11-405	65-01	Miller's Fork Lateral	\$143.57		12-125	80-08	W F Schafer	\$24.81
11-415	65-03	W J Ross	\$118.95		12-135	80-10	Weber (T)	\$57.31
11-425	65-04	Jordan	\$141.72		12-145	77-12	Middlefork-Stapleton	\$6,990.18
11-435	65-05	Roberson	\$185.02		12-155	80-06	Krickenberger	\$184.59
11-445	65-07	Heller	\$269.14		12-165	80-11	Young & Puterbaugh	\$864.15
11-455	66-02	Wilson	\$40.10		12-185	81-01	Kimmerle (T)	\$483.66
11-465	65-06	Harris Creek	\$211.63		12-195	81-03	H M Coppess	\$134.85
11-475	66-03	Jefferies Lateral	\$211.90		12-205	81-04	County Line Addition (T)	\$94.02
11-485	66-05	Stonerock	\$186.60		12-255	80-07	Swamp Creek (Limited)	\$1,010.85
11-495	72-02	Winterrowd	\$106.05		12-275	80-03	Little Painter Creek	\$825.28
11-515	72-01	Boyd Creek	\$93.63		12-285	80-09	Hetzler (T)	\$711.38
11-555	58-09	Oda (T)	\$328.97		12-295	82-02	Pansing	\$823.57
11-565	58-10	West Branch-Dubbs Lateral (T)	\$214.38		12-315	84-01	Hetzler Extension (WW/T)	\$121.00
11-575	63-01	Joe Hill--Hofacker Lateral (T)	\$28.51		12-335	86-01	A I Miller Lateral	\$42.82
11-585	66-05	Stonerock Laterals 1, 2, 3 (T)	\$405.84		12-345	86-02	Trump Lateral (T)	\$131.77

**R-11-2016 (CONT.)**

11-595	58-02	Stuck-Brandewie-Fellers (T)	\$108.24		12-355	87-01	North Fork--Stillwater River	\$3,165.27
11-605	77-04	Stillwater--Main	\$790.17		12-385	88-01	Harter Schlecty (T)	\$335.30
11-615	77-05	Stillwater--South Fork	\$302.43		12-405	88-02	Felshans-Baker	\$735.57
11-625	77-07	Swamp Creek	\$417.16		12-425	89-01	Monger Lateral	\$60.40
11-635	77-08	Clemmens	\$68.50		12-495	93-01	Moore Tile (T)	\$1,089.71
11-645	77-10	Zeeck	\$58.62		12-505	94-01	Richter	\$234.22
11-665	59-02	Lake--McCoy Laterals 1&2 (T)	\$70.91		12-545	99-01	Coble (T)	\$1,517.14
					12-565	05-01	Harter Schlecty (T)	\$1,300.71

Miss Delaplaine moved the resolution **TOTAL: \$43,542.60**

and Mr. Rhoades seconded the resolution and all voted as follows:

Michael P. Hyatt (YEA)  
Quinn R. Oetzel (YEA)  
Michael W. Rhoades (YEA)  
 DARKE COUNTY COMMISSIONERS

Robin Blinn  
 Robin Blinn  
 Admin. Clerk/Secretary  
 Date: 1/13/16

136.3014.591000 - 135.3010.491000

**IN THE MATTER OF RESOLUTION (R-12-2016) FUND TRANSFERS FOR DARKE COUNTY DITCH MAINTENANCE FOR 2016**

WHEREAS, pursuant to R.C. 5705.38-40 and OAG Opinion #94-007, and  
 WHEREAS, Ditch Maint. is requesting that funds be transferred within their appropriations, we therefore  
 RESOLVE, the following funds be transferred to the Ditch Maint. Labor & Equip Fund:

**EQUIPMENT**

11-015	57-01	Smith	\$ 306.39		11-675	64-06	Breaden-Heistand (T)	\$ 72.43
11-025	57-03	Dividing Branch	\$ 301.16		11-685	64-01	Sheets (T)	\$ 116.28
11-035	57-04	Woods (T)	\$ 64.52		11-715	73-02	Klemmer (T)	\$ 249.26
11-045	57-05	Hansbarger (T)	\$ 145.82		11-725	75-05	Heistand Tile (T)	\$ 26.85
11-055	57-06	Spencer	\$ 72.42		11-735	75-05	Heistand Waterway (WW)	\$ 23.64
11-065	57-07	Shaw (T)	\$ 81.60		11-745	76-06	Duebner	\$ 2.52
11-075	57-08	Maple Swamp	\$ 531.54		11-755	76-07	Klemmer	\$ 15.12
11-085	58-01	Marker-Poe (T)	\$ 93.70		11-775	76-09	Horner	\$ 26.53
11-095	58-02	Stucke-Brandewie-Fellers	\$ 15.50		11-785	76-10	Worth	\$ 45.35
11-105	58-03	Wiley	\$ 122.21		11-795	76-11	Bey	\$ 62.56
11-115	58-05	Hans (T)	\$ 11.51		11-805	76-12	Dividing Branch	\$ 97.23
11-125	58-07	George Shields	\$ 204.90		11-815	76-13	Unger	\$ 49.05
11-135	58-08	Schuh	\$ 7.68		11-835	67-01	Mullenix (T)	\$ 7.52
11-145	58-09	Oda	\$ 40.93		11-845	75-04	Moul	\$ 26.97
11-155	58-10	West Branch	\$ 231.27		11-855	74-04	Roberson Waterway (T)	\$ 124.38
11-165	58-15	Aukerman	\$ 150.84		11-865	75-10	Fourman	\$ 7.31
11-175	58-16	Barga	\$ 13.71		11-875	76-04	Whitewater Waterway--E Fork	\$ 2,197.79
11-195	59-02	Lake	\$ 270.70		11-885	76-14	Painter Creek	\$ 161.17
11-205	59-04	Mud Creek	\$ 130.18		11-895	76-15	Lehman	\$ 9.37
11-215	59-06	Rohr Extension (T)	\$ 32.59		11-905	76-16	Gullozet	\$ 5.96
11-225	59-08	Ilggen-MagatEAU (T)	\$ 26.38		11-915	76-17	Weidner	\$ 3.45
11-235	60-01	Hendrickson-Noggle (T)	\$ 4.14		11-925	76-18	Mississinawa	\$ 227.91
11-245	60-02	Idle Joint (T)	\$ 108.82		11-935	76-19	Hickle	\$ 67.33
11-255	60-03	McGriff-Fourman (T)	\$ 12.97		11-945	76-20	Coleman	\$ 28.53
11-265	60-04	Harter Schlecty	\$ 34.46		11-965	76-24	York	\$ 23.57
11-275	60-05	South Fork - Stillwater	\$ 79.25		11-975	77-01	McLear	\$ 74.77
11-285	60-06	Hillgrove Storm Sewer (T)	\$ 54.21		11-985	77-02	Berry	\$ 4.92
11-295	60-12	Kilpstine	\$ 14.08		11-995	77-03	Bridge Creek	\$ 117.33
11-305	61-02	Wm McGriff (T)	\$ 102.98		12-015	77-13	Indian Creek	\$ 340.45
11-315	62-01	Krieder	\$ 47.10		12-025	77-14	Grassy Fork	\$ 12.05
11-325	62-03	Crumrine (T)	\$ 20.96		12-035	77-15	Woodington Run	\$ 209.34
11-335	62-05	Flat Lake (T/O)	\$ 86.12		12-045	77-16	Coppess Lateral	\$ 20.46
11-345	63-01	Joe Hill	\$ 86.52		12-055	78-01	Bakerstown-Glgandet	\$ 90.72

11-355	63-02	Deeter	\$ 10.03		12-075	78-06	Hecht	\$ 16.71
11-365	63-04	Ballinger Run	\$ 99.99		12-085	79-01	Boyd	\$ 34.23
11-375	64-01	Sheets	\$ 48.47		12-095	78-03	Joint Baker	\$ 1,008.58
11-385	64-03	Appenzeller-O'Brien	\$ 31.85		12-105	78-05	Stillwater-North Fork	\$ 294.33
11-395	64-06	Breaden-Hejstand	\$ 10.37		12-115	80-01	Arcanum Storm Sewer (T)	\$ 263.98
11-405	65-01	Millers Fork Lateral	\$ 78.31		12-125	80-08	W F Schafer	\$ 13.53
11-415	65-03	W J Ross	\$ 64.88		12-135	80-10	Weber (T)	\$ 31.26
11-425	65-04	Jordan	\$ 77.30		12-145	77-12	Middlefork-Stapleton	\$ 3,812.82
11-435	65-05	Roberson	\$ 100.92		12-155	80-06	Krickenberg	\$ 100.69
11-445	65-07	Heller	\$ 146.80		12-165	80-11	Young & Puterbaugh	\$ 471.35
11-455	66-02	Wilson	\$ 21.87		12-185	81-01	Kimmerle (T)	\$ 263.82
11-465	65-06	Harris Creek	\$ 115.44		12-195	81-03	H M Coppess	\$ 73.56
11-475	66-03	Jefferies Lateral	\$ 115.58		12-205	81-04	County Line Addition (T)	\$ 51.28
11-485	66-05	Stonerock	\$ 101.78		12-255	80-07	Swamp Creek (Limited)	\$ 551.37
11-495	72-02	Winterrowd	\$ 57.85		12-275	80-03	Little Painter Creek	\$ 450.15
11-515	72-01	Boyd Creek	\$ 51.07		12-285	80-09	Hetzler (T)	\$ 388.03
11-555	58-09	Oda (T)	\$ 179.44		12-295	82-02	Pansing	\$ 449.22
11-565	58-10	West Branch-Dubbs Lateral (T)	\$ 116.93		12-315	84-01	Hetzler Extension (WW/T)	\$ 66.00
11-575	63-01	Joe Hill--Hofacker Lateral (T)	\$ 15.55		12-335	86-01	A I Miller Lateral	\$ 23.35
11-585	66-05	Stonerock Laterals 1, 2, 3 (T)	\$ 221.37		12-345	86-02	Trump Lateral (T)	\$ 71.88
11-595	58-02	Stuck-Brandewie-Fellers (T)	\$ 59.04		12-355	87-01	North Fork--Stillwater River	\$ 1,726.51
11-605	77-04	Stillwater--Main	\$ 431.00		12-385	88-01	Harter Schlecty (T)	\$ 182.89
11-615	77-05	Stillwater--South Fork	\$ 164.96		12-405	88-02	Feitshans-Baker	\$ 401.22
11-625	77-07	Swamp Creek	\$ 227.54		12-425	89-01	Monger Lateral	\$ 32.94
11-635	77-08	Clemmens	\$ 37.36		12-495	93-01	Moore Tile (T)	\$ 594.39
11-645	77-10	Zeeck	\$ 31.98		12-505	94-01	Richter	\$ 127.76
11-665	59-02	Lake--McCoy Laterals 1&2 (T)	\$ 38.68		12-545	99-01	Coble (T)	\$ 827.53
					12-565	05-01	Harter Schlecty (T)	\$ 709.48

Mr. Rhoades moved the resolution

**TOTAL: \$23,750.50**

and Mrs. Delaplaine seconded the resolution and all voted as follows:

Mark Edwards (YEA)  
Orlene K. Delaplaine (YEA)  
Michael J. Swoboda (YEA)  
 DARKE COUNTY COMMISSIONERS

Robin Blinn  
 Robin Blinn  
 Admin. Clerk/Secretary  
 136.3014.591000 - 135.3010.491000

**IN THE MATTER OF RESOLUTION (R-13-2016) ENTERING INTO AN AGREEMENT BETWEEN DARKE COUNTY AND THE OHIO DEVELOPMENT SERVICES AGENCY REGARDING THE ADMINISTRATION OF THE COUNTY'S HOUSING REVOLVING LOAN FUND**

The Board of County Commissioners of Darke County, Ohio met in regular session on the 13<sup>th</sup> day of January, 2016 at the office of the Darke County Commissioners.

Mrs. Delaplaine moved the passage of the following resolution:

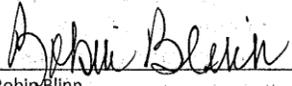
WHEREAS, the Darke County Grants Office has administered the Housing Revolving Loan funds correctly per the annual State Audit. And, the annual auditor examines the Grants Office and Housing Revolving Loan and appropriate files and has found no findings of record. The Community Services Division – Office of Community Development has monitored the Grants Office and also found no findings of record. And, Darke County is required to enter into an Agreement to remain in compliance with the Community Services Division – Office of Community Development.

THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Darke County, Ohio to approve and enter into an agreement with the Ohio Development Services Agency for Darke County's Housing Revolving Loan Fund.

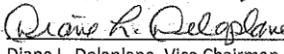
Mr. Rhoades seconded the motion, and upon call of the roll, the vote resulted as follows:

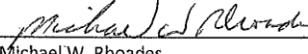
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R-13-2016 (CONT.)

  
 Robin Blinn  
 Administrative Clerk / Secretary

  
 Michael E. Stegall, Chairman      Yea  
 Vote

  
 Diane L. Delaplane, Vice Chairman      Yea  
 Vote

  
 Michael W. Rhoades      YES  
 Vote

DARKE COUNTY BOARD OF COMMISSIONERS

**IN THE MATTER OF HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT**

Mr. Rhoades moved to approve the following Agreement; motion seconded by Mrs. Delaplane and all voted YEA.

This Housing Revolving Loan Fund Administration Agreement (the "Agreement") is made and entered into by and between the **State of Ohio, Development Services Agency**, located at 77 South High Street, P.O. Box 1001, Columbus, Ohio 43216-1001 (the "Grantor"), and **Darke County**, located at 520 S. Broadway Street, Greenville, OH 45331-1927 with F.T.I. Number: 34-6400361 (the "Grantee"), and shall be effective beginning **January 1, 2016** (the "Effective Date") and terminate **December 31, 2018** (the "Termination Date").

**BACKGROUND INFORMATION**

A. Grantor, through its Office of Community Development ("OCD"), administers the federal Community Development Block Grant ("CDBG") Program and the HOME Investment Partnerships ("HOME") Program for the State of Ohio.

B. Grantee has been determined to be an eligible recipient of CDBG and/or HOME funds and Grantee has been awarded CDBG and/or HOME funds from the Grantor for use to finance eligible activities that may generate Program Income as defined herein.

C. Grantor has recognized the positive impact on community development initiatives when the use of Program Income is locally determined. Grantor has permitted the establishment of Housing Revolving Loan Funds within local political subdivisions to meet the primary development goals of: 1) improving the affordable housing stock; and 2) providing for the affordable housing needs of low-and moderate-income persons in designated areas of the Housing Revolving Loan Fund.

D. Grantor desires to have Grantee to administer a Housing Revolving Loan Fund using the CDBG and/or Home Program Income and Grantee desires to administer a Housing Revolving Loan Fund using the CDBG and/or Home Program Income for the purposes stated above.

E. Grantee has adopted Resolution (or Ordinance) # 13 on 13<sup>th</sup> of Jan, 2016 (date) authorizing the execution of this Agreement.

**NOW THEREFORE**, in consideration of the foregoing and the mutual promises and covenants hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**STATEMENT OF THE AGREEMENT**

1. **Housing Revolving Loan Fund Capitalization.** Grantee shall deposit any and all Housing Program Income into a Housing Revolving Loan Fund account held by the Grantee.

2. **Definitions.**

a.) Revolving Loan Fund ("RLF") is a separate fund established for the purpose of accounting for Program Income and of carrying out the specific activities designated in OCD's Housing Handbook and the applicable Community Housing Impact and Preservation (CHIP) Program Application Instructions, which, in turn, generate payments to the fund ("RLF Funds") for the continued use in carrying out the same activities.

b.) Housing Program Income is defined as gross income received by the recipient directly generated from the use of Ohio State Administered CDBG Program funds and/or Ohio State Administered HOME Program funds for housing activities.

3. **RLF Plan and Use of Funds.** Grantee has adopted the Local Housing Policy and Procedures Manual that has been previously submitted and approved by the Grantor. The Local Housing Policy and Procedures Manual must include the policies and procedures established by Grantor. Any changes to the Local Housing Policy and Procedures Manual must be submitted to Grantor for review and approval. Grantee shall use the Housing RLF Funds solely for the stated purposes set forth in this Agreement, OCD's Housing Handbook, the applicable CHIP Program Application Instructions, and the Local Housing Policy and Procedures Manual. All housing program income funds must be expended in compliance with all CHIP Program requirements, including those found in Grantor's Non-Participating Jurisdiction Housing Handbook and the current Ohio Consolidated Plan.

4. **Program Income Distribution for CHIP Program Partnerships.** Grantee shall distribute Housing Program Income generated by an activity partially assisted with RLF Funds contributed by multiple CHIP Program Partners in conformance with the Grantee's OCD-approved CHIP Program Partnership Agreement.

\*\*\*\*\*

**Signature:** Each of the parties has caused this Housing Revolving Loan Fund Administration Agreement to be executed by its authorized representatives as of the dates set forth below, their respective signatures effective as of the Effective Date:

**HOUSING AGREEMENT (cont.)**

GRANTEE:

Darke County

*Michael Stegall*  
*Diane L. Delaplane*

By: *Michael W. Rhoades*

Printed Name: Board of Darke Co. Comm.'s

Title: Michael E. Stegall; Diane L. Delaplane;

Date: + Michael W. Rhoades

1/13/2016

(ENTIRE AGREEMENT CAN BE SEEN IN 2016 CONTRACTS AND/OR GRANT'S DEPT. FILES)

**IN THE MATTER OF RESOLUTION (R-14-2016) AUTHORIZING DESIGNEE FOR DARKE COUNTY DEPT. OF JOB & FAMILY SERVICES**

Mrs. Delaplane moved to approve the signing of the following Agreement; motion seconded by Mr. Rhoades and all voted YEA.

The Board of Darke County Commissioners do hereby resolve that: Pursuant to 5101:9-6-82 (Inter-County Adjustment of Allocations) of the Administrative Code publicized by the Ohio Department of Job and Family Services, the Director, (Gracie Overholser) of Darke County Department of Job and Family Services/PCSA/CSEA/WIOA is authorized designee to sign the inter-county adjustment of allocations on behalf of the county. This agreement is in effect through December 31, 2017.

Adopted this 13<sup>th</sup> day of January 2016.

Vote: Diane Delaplane YEA; Michael Rhoades YEA; Michael Stegall YEA  
Motion Carried, \_\_\_\_\_

*Michael Stegall*  
*Diane L. Delaplane*  
*Michael W. Rhoades*  
Darke County Commissioners

**IN THE MATTER OF PAY INS**

Pay In#083398      Received of Commissioners      Reimb. for time spent on Health & Wellness      \$3,999.11

**IN THE MATTER OF PUBLIC ATTENDEES COMMENTS/QUESTIONS**

\*\*Erik Martin w/Daily Advocate: Question regarding copy paper purchase. Is that for all county offices? Commissioners & Admin. Clerk/Secy. advised him that mostly it is but there are a couple of facilities, that pay for paper themselves due to them not having funds out of the County General Fund. He also commented on the Expense Request for the Darke Co. Auditor. Thought it seemed kind of costly for registration fee. Commissioners advised that it is a mandatory attendance and it is being paid out of the Real Estate Assessment Fund and not County General.

MR. RHOADES MOVED TO ADJOURN; SECONDED BY MRS. DELAPLANE AND ALL VOTED YEA. THE MEETING WAS ADJOURNED AT 1:49 P.M.

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MICHAEL E. STEGALL

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ROBIN R. BLINN, ADMINISTRATIVE CLERK/SECY.

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DIANE L. DELAPLANE

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PATRICIA S. HARTER, ASSISTANT CLERK/SECY.

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MICHAEL W. RHOADES  
DARKE COUNTY BOARD  
OF COMMISSIONERS

**IN THE MATTER OF FURTHER DISCUSSION BY THE BOARD**

\*\*Commissioner Rhoades attended the Darke Co. CIC Executive Board meeting.

\*\*Commissioner Stegall participated on a conference call with the CCAO Initiative for helping to save counties with energy costs.

\*\*All Commissioners & Business Administrator John Cook met with CDGC Jeff Marshall regarding status of the Grant's Office.

\*\*All Commissioners & Business Administrator met with Susan Laux of Mote & Associates regarding grant work for the county.