

WEDNESDAY, FEBRUARY 10, 2016

THE BOARD OF DARKE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 1:30 P.M. WITH MEMBERS PRESENT: Commissioner Chairman Michael E. Stegall, Vice Chairman Diane L. Delaplane and Member Michael W. Rhoades; Robin Blinn, Administrative Clerk/Secretary; Patty Harter, Asst. Clerk/Secretary; John Cook, Business Administrator; Jeff Marshall, Community Development/Grants Coordinator; Susan Hartley w/Earlybird; Erik Martin w/Daily Advocate; Alex Mikos w/TIGER Radio; and Darke Co. Citizen Fred Dean.

Minutes of Monday, February 8, 2016: Mr. Rhoades moved to approve the minutes as read; seconded by Mrs. Delaplane and all voted YEA.

**IN THE MATTER OF RESOLUTION (R-35-2016) EXAMINATION AND ALLOWANCE OF BILLS**

County Bills Approved

It was moved by Mrs. Delaplane and seconded by Mr. Rhoades that the following resolution be adopted

The attached vouchers dated February 10, 2016 for County Bills, including any "Then & Now" Certificates, in the amount of the General Fund \$ 52,041.96; Outside General Funds \$ 186,267.36; for a Grand Total of \$ 238,309.32; are hereby approved for payment.

Michael Stegall

Diane L. Delaplane

Michael W. Rhoades  
Board of Darke County Commissioners

**IN THE MATTER OF RESOLUTION (R-36-2016) FUND TRANSFER FOR CHILDREN SERVICES SUPPORT FOR FEBRUARY 2016**

WHEREAS, the Board of Darke County Commissioners met in "Regular Session" on December 30, 2015, and signed Resolution (R-339-2015), for approval of the 2016 Annual Appropriations; and

WHEREAS, per the Budget's Estimated Receipts and Appropriations; we therefore

RESOLVE, the following transfer needs to be made:

JFS (Children Services) - Support for February 2016

\$59,712.75 From: County Fund-#001-8070.591028 To: Child. Serv.-#151-5101.491000

Mr. Rhoades moved the resolution; and Mrs. Delaplane seconded the resolution and ALL voted as follows:

Michael Stegall (YEA)

Diane L. Delaplane (YEA)

Michael W. Rhoades (YEA)  
Board of Darke County Commissioners

Robin R. Blinn  
Robin R. Blinn  
Administrative Clerk/Secretary

**IN THE MATTER OF GENERAL AIRPORT CONSULTING SERVICES AGREEMENT BETWEEN THE BOARD OF DARKE COUNTY COMMISSIONERS AND STANTEC CONSULTING SERVICES, INC.**

Mrs. Delaplane moved to approve the signing of the following Agreement; motion seconded by Mr. Rhoades and all voted YEA.

Stantec proposes to provide general consulting services to the Darke County Board of Commissioners relating to the airport and aviation, if and as requested by the County. This agreement does not include and is not intended to cover detailed planning, design or construction services that would normally be provided for a specific airport project.

Typical services which we propose to provide under this agreement at your request include, but are not necessarily limited to:

- a. Assistance with preparation of federal Disadvantaged Business Enterprise plans, goals, or updates prior to receipt of a Grant.
- b. Preparation of the FAA Environmental Categorical Exclusion Checklist (normally due each year in October), the FAA Pre-Application for Federal Assistance (normally due each year in November), and the FAA Airport Capital Improvement Plan (normally due each year in December).
- c. Preparation of an ODOT Office of Aviation Grant Application.
- d. Preparation of FAA "Notices of Proposed Construction or Alteration" for construction on or adjacent to the airport.
- e. Assistance with preparation of minimum standards for airport operators, airspace height zoning, leases for airport operators, airport management agreements, and solicitation for new airport operators.
- f. Assistance regarding compliance with any FAA and State requirements.
- g. Assistance in obtaining new or revised instrument approach procedures.
- h. Assistance responding to letters from the FAA or ODOT regarding obstructions to approach surfaces or other civil imaginary surfaces defined under FAR Part 77.
- i. Surveys to determine heights of objects in the airport area.
- j. Attendance at planning and strategy meetings.
- k. Other similar types of services requested by the CLIENT.

The period of service shall be October 1, 2015 through September 30, 2016 coinciding with the end of the federal fiscal year, and may be terminated at any time by either party. Our fees for work performed shall be based on actual time and materials at our current rates at the time the services are performed. Our current rates are shown on the attached Rate Schedule. The maximum amount of this agreement during the period of service is \$4,000. This amount will not be exceeded without approval of the County. If the cost of services results in a total amount invoiced in excess of \$4,000, or the amount previously approved by the County, Stantec will obtain additional written approval from the County prior to performing the requested service.

Invoices will be submitted monthly for any costs exceeding \$100. Services related to, and eligible for, inclusion in a federal or state grant will be identified as such on the invoice for your information. These costs can then be submitted for federal or state reimbursement once a grant has been received and executed by the County for a specific project.

This proposal is subject to the attached "Professional Services Terms and Conditions".

Please note that the County will need to conduct a formal consultant selection for any actual planning or design services that may be required for an FAA funded project in order for those services to be eligible for FAA participation.

**Proposed By:**  
**STANTEC CONSULTING SERVICES INC.**

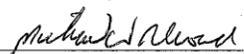
By: Jeffrey R. Kramer, P.E. - Associate  
(Name and Title)

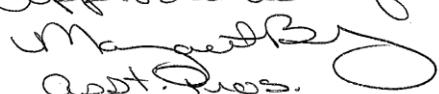
Signature: 

Date: 12/10/15

**Accepted By:**  
**DARKE COUNTY BOARD OF COMMISSIONERS**

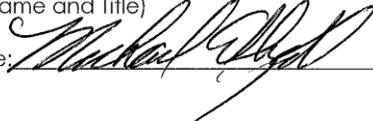
By: Michael W. Rhoades, Member  
(Name and Title)

Signature: 

Approved as to form:  
  
Asst. Pres.

**AGREEMENT (CONT.)**

By: Michael E. Stegall, Member  
(Name and Title)

Signature: 

Date: 2/10/16

By: Diane L. Delaplaine, Member  
(Name and Title)

Signature: 

Date: 2-10-2016

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**DECEMBER 2016 STANTEC RATE TABLE  
(GENERAL SERVICES)**

ITEM	RATE (maximum)
Project Manager	\$160.86 / hour
Project Engineer	\$115 to 126.30 / hour
Airports Engineer	\$105.60 / hour
Land Specialist	\$104.00 / hour
Designer	\$80.00 / hour
CAD Technician	\$70.00 / hour
Word Processor / Typist	\$55.60 / hour
Personal Vehicle Mileage (current IRS rate)	\$0.56 / mile
Automobile Rental	Actual Cost, not to exceed \$40.00 / day, plus gasoline

**IN THE MATTER OF RESOLUTION (R-37-2016) FUND TRANSFER (COUNTY GENERAL #001 TO SOUTH FARM PERMANENT IMP. FUND #302))**

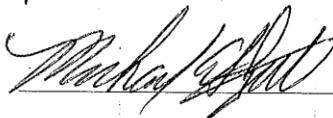
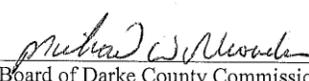
WHEREAS, Commissioners are requesting that the following "Fund Transfer" be completed: "Co. General Fund to Co. South Farm Permanent Improvement Fund"; and

WE DO HEREBY RESOLVE, the following "Fund Transfer" be approved as follows:

*Transfer revenue for sale of South Farm Ground and also sale of wood from old Co. Home Bldgs.*

<u>\$ 402,665.88</u>	Transfer Out	#001-8070.591000	Transfer In	#302-1064.491000
<u>\$ 3,000.00</u>	"	"	"	"

Mr. Rhoades moved; and Mrs. Delaplaine seconded the resolution and all voted as follows:

 (YEA)  
 (YEA)  
 (YEA)  
 Board of Darke County Commissioners

  
 Administrative Clerk/Secretary  
 February 10, 2016

**IN THE MATTER OF QUOTE FOR 2013 E150 WAGON/VAN FOR THE DARKE COUNTY SHERIFF'S DEPT.**

The Board of Commissioners were addressed by Business Administrator John Cook regarding the need for a van for the Darke Co. Sheriff's Dept. The vehicle that they have been currently using is several years old and not dependable and was advised to not drive it out of Greenville. Due to the number of inmates that are being housed at different locations travel is a most and therefore need something dependable. After researching wagon/vans in this area that are affordable, really low mileage etc., the search continued online and one (1) vehicle fits that description; and is as follows:

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**QUOTE (CONT.)**

		8868 Ridge Rd. • P.O. Box 152 GIRARD, PA 16417-0152 Telephone: (814) 774-5678 (800) 447-0847		DEAL NO. <b>195586</b>
www.bobferrandoworld.com		E-mail _____		F&T NO. <b>579</b>
PURCHASER'S NAME <b>DARKE COUNTY BOARD OF COMMISSIONERS</b>		DATE <b>02/03/16</b>		COST NO <b>56091</b>
STREET ADDRESS <b>520 SOUTH BROADWAY</b>		SALESMAN <b>LAMPHIER, MARK S</b>		
CITY & STATE <b>GREENVILLE OH</b>		ZIP <b>45331</b>	Res. Phone <b>(937) 548-3399</b> Bus. Phone _____	
<b>VEHICLE BEING PURCHASED</b>				
I (we) hereby order from you, subject to all terms, conditions and agreements contained herein, and the <b>ADDITIONAL CONDITIONS</b> printed on the reverse side hereof, the following:				
<input type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> DEMO <input type="checkbox"/> RENTAL REPURCHASE <input type="checkbox"/> CAR <input type="checkbox"/> TRUCK <input type="checkbox"/> FORD FACTORY USE <input type="checkbox"/> PRIOR USE				
YEAR <b>2013</b>	MAKE <b>FORD</b>	STOCK NO. <b>B13718</b>		
MODEL OR SERIES <b>E150 WAGON</b>	BODY TYPE <b>VN</b>			
COLOR <b>BLACK</b> TRIM _____				
M.V.I. OR SERIAL NO. <b>1FMNE1BW8DDA77868</b>				
TO BE DELIVERED ON OR ABOUT <b>02/03/16</b>		MILEAGE <b>10599</b>		
<b>VEHICLE AND ACCESSORIES</b>		\$ <b>19999.00</b>		
\$ <b>N/A</b> REBATE AND/OR TRADE ALLOWANCE		- <b>N/A</b>		
<b>CASH DIFFERENCE</b>		\$ <b>19999.00</b>		
PA STATE SALES TAX		+ <b>N/A</b>		
(NOT A STATE FEE) DOCUMENTARY FEE *		+ <b>135.00</b>		
NEW PLATE		+ <b>0.00</b>		
PUBLIC TRANSPORTATION ASSISTANCE TAX		+ <b>N/A</b>		
TITLE FEE		+ <b>0.00</b>		
LIEN FEE		+ <b>0.00</b>		
REGISTRATION FEES		+ <b>0.00</b>		
NOTARY FEE → \$5.00 PER SEAL		+ <b>N/A</b>		
MESSENGER FEE		+ <b>0.00</b>		
ALL DEPOSITS NON-REFUNDABLE. HOLDS VEHICLE FOR 48 HOURS ONLY		- <b>0.00</b>		
<b>SUB-TOTAL</b>		\$ <b>20134.00</b>		
RUSTPROOFING/ENVIRONMENTAL PKG.		+ <b>N/A</b>		
PA SALES TAX ON ADD ONS		+ <b>N/A</b>		
EXTENDED SERVICE POLICY <input type="checkbox"/> DECLINE		+ <b>N/A</b>		
PA SALES TAX ON E.S.P. AND VRP		+ <b>N/A</b>		
BALANCE DUE ON TRADE-IN		+ <b>N/A</b>		
CASH DUE ON DELIVERY		- _____		
<b>TOTAL BALANCE DUE</b>		\$ <b>20134.00</b>		

After presentation of the quote and further discussion; Business Administrator John Cook recommended the purchase of the van; based upon his recommendation; Mr. Rhoades moved to approve the purchase of the wagon/van from Bob Ferrando World in Girard, PA, for a total cost of \$20,134.00; motion seconded by Mrs. Delaplaine and all voted YEA.

**IN THE MATTER OF PAY INS**

Pay In#084021	Received of Solid Waste	Tipping Fees-Preble Co. for December 2015	\$7.74
Pay In#084024	Received of Commissioners	Co.-DC Sheriff & Co. Coroner vehicle maint. reimb.	\$1,910.18
Pay In#084036	Received of Commissioners	Co. Health Ins.-Employer share – Health Ins.	\$249,998.62

**IN THE MATTER OF DARKE CO. AIRPORT HANGAR LEASE AGREEMENT (TABLED)**

The Board of Commissioners received a "Hangar Lease" Agreement from Administrative Clerk/Secy. advising them that the tenant, Mr. James Hocker, had made a change on the lease agreement. After Commissioners review, and talking with Business Administrator John Cook, it was agreed that it should be tabled at this time for clarification. Mrs. Delaplaine moved to table at this time, pending additional information; motion seconded by Mr. Rhoades and all voted YEA.

**IN THE MATTER OF PUBLIC ATTENDEES COMMENTS/QUESTIONS**

\*\*Erik Martin w/Daily Advocate: Asked a question regarding the counties south farm ground that was sold. Who purchased the ground? Commissioners advised that Erwin Bros. of Ansonia purchased 20.001 acres and that there is still acreage for sell. Also had a question regarding the Agreement that was signed with Stantec. What exactly do they do for you, or the Airport? Commissioners advised that they assist with preparation of plans, goals, or updates prior to receipt of a grant.

**MRS. DELAPLANE MOVED TO ADJOURN; SECONDED BY MR. RHOADES AND ALL VOTED YEA. THE MEETING WAS ADJOURNED AT 1:42 P.M.**

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**MICHAEL E. STEGALL**

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**ROBIN R. BLINN, ADMINISTRATIVE CLERK/SECY.**

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**DIANE L. DELAPLANE**

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**PATRICIA S. HARTER, ASSISTANT CLERK/SECY.**

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**MICHAEL W. RHOADES  
DARKE COUNTY BOARD  
OF COMMISSIONERS**

**IN THE MATTER OF FURTHER DISCUSSION BY THE BOARD**

\*\*Commissioner Rhoades attended the Darke Co. CIC Executive Board meeting.

\*\*Commissioner Rhoades attended the DC Community Planning/Communication meeting held at the DC EMA.

\*\*Commissioners Stegall and Delaplane, along with Jeff Marshall, Community Development/Grants Coordinator, held the 1<sup>st</sup> "Public Hearing for CHIP/CDBG funding. Those in attendance were Tom Welbaum, Village Administrator of Ansonia; Mike Bruns w/Mote & Assoc.; Rachel Lloyd of the Daily Advocate; Curt Garrison & Chad Henry w/the City of Greenville; and Bill Sinnes of the Village of Arcanum.

\*\*Commissioners Stegall and Delaplane met with various Committee members of Senior Outreach, wanting the counties help in building and/or renting of a building for a Senior Citizens Center for Darke County.

\*\*All Commissioners met with Gracie Overholser & Kathy Stryker of Job & Family Services regarding the need for more office space.

\*\*Commissioner Stegall attended a DC Solid Waste Advisory Board meeting at the OSU Extension-Board room.

\*\*Commissioner Delaplane attended a DC Red Cross meeting.