

WEDNESDAY, MAY 23, 2018

THE BOARD OF DARKE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 1:30 P.M. WITH MEMBERS PRESENT: Commissioner Chairman Michael W. Rhoades, Vice Chairman Matthew W. Aultman and Member Michael E. Stegall; Robin Blinn, Administrative Clerk/Secretary; Charity Hutt, Assistant Clerk/Secretary; Tammy Bergman, Community Development/Grants Coordinator; Susan Hartley w/Earlybird; Alex Mikos w/TIGER Radio; and Darke Co. Citizen Tim Gilbert.

Minutes of Monday, May 21, 2018: Mr. Aultman moved to approve; motion seconded by Mr. Stegall and ALL voted YEA.

IN THE MATTER OF RESOLUTION (R-159-2018) EXAMINATION AND ALLOWANCE OF BILLS

County Bills Approved

It was moved by Mr. Stegall and seconded by Mr. Aultman that the following resolution be adopted

THE ATTACHED VOUCHERS DATED **MAY 23, 2018** FOR COUNTY BILLS, INCLUDING ANY "THEN & NOW" CERTIFICATES, IN THE AMOUNT OF THE GENERAL FUND:
\$ 52,368.04 + \$ 19,121.76; OUTSIDE GENERAL FUNDS \$ 189,507.11 + \$ 845,501.00;
FOR A GRAND TOTAL OF **\$ 1,106,497.91;**

Michael W. Rhoades

Matthew W. Aultman

Michael E. Stegall
Board of Darke County Commissioners

IN THE MATTER OF QUOTES FOR 100 CASES OF 8.5 X 11 COPY PAPER FOR COUNTY OFFICES

Whereas, the Asst. Clerk Secy. emailed specifications for copy paper quotes to five (5) different vendors on May 15, 2018; that being Friends Office, Sterling Paper, Staples, Office Depot and Simple Distributors; with everyone being notified to send the "sealed quotes" by regular mail; and

Whereas, three (3) quotes were received by regular mail on May 18th & 21st, 2018; the Clerk opened and read/presented the quotes to the Commission Board as follows:

Sterling Paper (rcvd. 5/18/18).....100 boxes of 8.5 x 11 (30% recycled).....\$ 32.80 ea. x 100 = \$3,280.00
Simple Distributors, LLC (rcvd. 5/18/18).....100 boxes of 8.5 x 11 (30% recycled) \$ 39.62 ea. x 100 = \$3,962.00
Staples (rcvd. 5/21/18).....100 boxes of 8.5 x 11 (30% recycled) \$ 39.99 ea. x 100 = \$3,999.00

After reading the quotes; Mr. Aultman moved to approve the low quote from Sterling Paper for \$3,280.00, minus 1% discount; motion seconded by Mr. Stegall and all voted YEA.

(PLEASE NOTE THAT COMMISSIONERS AND SOLID WASTE DISTRICT ARE SPLITTING THE COST OF THE PAPER 50/50)

IN THE MATTER OF RESOLUTION (R-160-2018) FUND ADVANCES (Darke Co. Grants - '16 CHIP-CDBG GRANT)

WHEREA S, the DC Grants Dept. is requesting that the following "Fund Advance" be completed: "to cover ODSA Home Training for T. Bergman June 4-6, 2018"; and

WE DO HEREBY RESOLVE, the following "Fund Advance" be approved as follows:

\$ 683.00	From: #001-8070.590000 (Advance Out)	To: #195-7016.490000 (Advance In)
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Resolution (R-160-2018) cont.

Mr. Stegall moved; and Mr. Aultman seconded the resolution and ALL voted as follows:

Michael J. Cleveland (YEA)
Mark W. Cox (YEA)
Michael P. [Signature] (YEA)
 Board of Darke County Commissioners

Robin R. Blinn
 Robin R. Blinn,
 Administrative Clerk/Secretary

IN THE MATTER OF RESOLUTION (R-161-2018) REVENUE/APPROPRIATION INCREASES (2018 CDBG GRANT)

WHEREAS, the DC Grants is requesting that the following "Revenue & Appropriation Increases" be changed; and
 WE DO HEREBY RESOLVE, the following changes are as follows:

Received new grant for 2018 CDBG

Est. Revenue Increase	\$ 210,000.00	Federal Grant	#189-7001.431000
"	\$ 210,000.00	Advance In	#189-7001.490000
Total Revenue Increase	\$ 420,000.00		

Appropriation Increase....	\$ 168,000.00	Project Construction	#189-7001.533100
"	42,000.00	Administration	#189-7001.538000
"	210,000.00	Advance Out	#189-7001.590000
Total Approp. Increase	\$ 420,000.00		

Mr. Aultman moved; and Mr. Stegall seconded the resolution and ALL voted as follows:

Michael J. Cleveland (YEA)
Mark W. Cox (YEA)
Michael P. [Signature] (YEA)
 Board of Darke County Commissioners

Robin R. Blinn
 Robin R. Blinn,
 Administrative Clerk/Secy.

IN THE MATTER OF RESOLUTION (R-162-2018) TRANSFER OF APPROPRIATIONS (Darke Co. Sheriff & Ditch Maintenance)

WHEREAS, pursuant to R. C. 5705.38-40 and OAG Opinion #94-007; and
 WHEREAS, Commissioners are requesting that appropriations, etc. be changed as follows, we therefore
 RESOLVE, the following funds be changed as follows,

Appropriation line transfer use only:

FROM:

TO:

Darke Co. Sheriff: Transfer needed for training expense & telephone set-up expenses

\$ 2,500.00	Mach & Equip. Maint.-Rep	#001-6010.536010	Training & Registration	#001-6010.532010
\$ 4,000.00	Travel, Lodg. Meals Reg.	#406-6021.532000	Mach & Eq. Maint. & Rep.	#406-6021.536010

DC Ditch Maint.: Not enough money to complete purchases

\$ 2,000.00	Gas/Fuel	#135-3010.522000	M & E - \$ 5,000.	#135-3010.520160
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Mr. Stegall moved; and Mr. Aultman seconded the resolution and ALL voted as follows:

Michael Stegall (YEA)
Matt W. Ault (YEA)
Michael Stegall (YEA)
Board of Darke County Commissioners

Robin Blinn
Robin Blinn,
Administrative Clerk/Secretary

IN THE MATTER OF RESOLUTION (R-163-2018) FUND TRANSFER (JFS-Children Services) SUPPORT FOR JUNE 2018

WHEREAS, the Board of Darke County Commissioners met in "Regular Session" on December 27, 2017, and signed Resolution (R-459-2017), for approval of the 2018 Annual Appropriations; and

WHEREAS, per the Budget's Estimated Receipts and Appropriations; we therefore

RESOLVE, the following transfer needs to be made:

JFS (Children Services) - Support for June 2018

\$ 63,842.17 From: County Fund-#001-8070.591028 To: Child. Serv.-#151-5101.491000

Mr. Aultman moved the resolution; and Mr. Stegall seconded the resolution and ALL voted as follows:

Michael Stegall (YEA)
Matt W. Ault (YEA)
Michael Stegall (YEA)
Board of Darke County Commissioners

Robin R. Blinn
Robin R. Blinn
Administrative Clerk/Secy.

IN THE MATTER OF AUTHORIZATION OF MEETING EXPENSES (Darke Co. Common Pleas, Engineer & Sheriff)

Mr. Stegall moved to approve; motion seconded by Mr. Aultman and all voted YEA.

#001-2100.532000 (MANDATORY)

Attending: Mtg. w/Justice Sharon Kennedy/June 1, 2018/Troy, OH/judge Jonathan P. Hein

Transportation: \$20.00/Meals: \$35.00/Estimated total for meeting: \$55.00

#001-2100.532000 (AMENDED)

Attended: OH Judicial Conf. Court Tech. Conf./April 9 & 10, 2018/Columbus, OH/Judge Jonathan P. Hein

Transportation: \$77.60/AMENDED TOTAL: \$77.60

#001-2100.532000 (AMENDED)

Attended: Roundtable Domestic Relations Court Magistrates/May 2, 2018/Columbus, OH/Magistrate Georganne Huber

Parking: \$3.00/AMENDED TOTAL: \$3.00

#137-3100.532000 (RECOMMENDED)

Attending: CEO 2018 Land Records Modernization Conf./June 13, 2018/Columbus, OH/James Surber

Registration: \$169.00/Estimated total for meeting: \$169.00

#001-6010.532010 (NECESSARY)

Attending: Evidence Technician Class/June 4-15, 2018/Dayton, OH/Det. R. Prickett

Parking: \$70.00/Meals: \$350.00/Estimated total for meeting: \$420.00

Expense Request (cont.)

#001-6010.532010 (NECESSARY)

Attending: Vehicle Dynamics Traffic Collision Reconstruction/October 1-5, 2018/London, OH/Dep. J. Barton & Dep. D. Stockslager
 Meals: \$175.00 x 2/Estimated total for meeting: \$350.00

#001-6010.532010 (NECESSARY)

Attending: Traffic Collision Reconstruction/Oct. 22-Nov. 2, 2018/London, OH/Dep. J. Barton & Dep. D. Stockslager
 Meals: \$350.00 x 2/Registration: \$850.00 x 2/Estimated total for meeting: \$2,400.00

IN THE MATTER OF RESOLUTION (R-164-2018) FUND ADVANCE – BACKS (DC Grants – 2016 CHIP/CDBG)

WHEREAS, Darke Co. Grants is requesting that the following "Fund Advance-backs" be completed: "Advancing revenue back to general fund for Maloney Projects (R-38 dtd. 1/29/18; & R-70 dtd. 2/28/18); and

WE DO HEREBY RESOLVE, the following "Fund Advance-backs" be approved as follows:

\$ 1,000.00	From: #195-7016-590000 (Advance Out)	To: #001-8070.490000 (Advance In)
\$ 1,000.00	"	"
\$ 2,000.00		

WHEREAS, Darke Co. Grants is requesting that the following "Fund Advance-backs" be completed: "Advance revenues back to general fund for Fishers Project (R-72 dtd. 2/28/18; R-104 dtd. 4/4/18; & R-129 dtd. 4/23/18); and

WE DO HEREBY RESOLVE, the following "Fund Advance-backs" be approved as follows:

\$ 1,000.00	From: #195-7016.590000 (Advance Out)	To: #001-8070.490000 (Advance In)
\$ 1,000.00	"	"
\$ 9,430.00	"	"
\$ 11,430.00	"	"

WHEREAS, Darke Co. Grants is requesting that the following "Fund Advance-backs" be completed: "Advance revenue back to general fund for McGlinch Project (R-439 dtd. 12/13/17; R-10 dtd. 1/8/18; R-38 dtd. 1/29/18; R-60 dtd. 2/21/18; & R-70 dtd. 2/28/18); and

WE DO HEREBY RESOLVE, the following "Fund Advance-backs" be approved as follows:

\$ 1,000.00	From: #195-7016.590000 (Advance Out)	To: #001-8070.490000 (Advance In)
\$ 1,000.00	"	"
\$ 10,500.00	"	"
\$ 21,000.00	"	"
\$ 1,500.00	"	"
\$ 9,500.00	"	"
\$ 44,500.00		

WHEREAS, Darke Co. Grants is requesting that the following "Fund Advance-backs" be completed: "Advance revenues back to general fund for Rogers/Peace Projects (R-134 dtd. 4/25/18; & R-144 dtd. 5/7/18); and

WE DO HEREBY RESOLVE, the following "Fund Advance-backs" be approved as follows:

\$ 8,625.00	From: #195-7016.590000 (Advance Out)	To: #001-8070.490000 (Advance In)
\$ 9,330.00	"	"
\$ 17,955.00		

Mr. Aultman moved; and Mr. Stegall seconded the resolution and ALL voted as follows:

Robin Blinn
 Robin Blinn,
 Administrative Clerk/Secretary

Michael W. Cox (YEA)
Matthew W. Cox (YEA)
Markus [Signature] (YEA)
 Board of Darke County Commissioners

IN THE MATTER OF RESOLUTION (R-165-2018) AUTHORIZING THE FILING OF DARKE COUNTY'S PY2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR THE ALLOCATION & NEIGHBORHOOD REVITALIZATION PROGRAMS

The Board of County Commissioners of Darke County, Ohio met in regular session on the 23rd day of May, 2018 at the office of the Darke County Commissioners.

Mr. Stegall moved the passage of the following resolution:

WHEREAS, we, the Board of Darke County Commissioners are the governing body of said County and will execute the proposed CDBG programs, and;

WHEREAS, the PY2018 Small Cities CDBG Programs administered by the Ohio Development Services Agency (ODSA) has been developed to give maximum feasible priority to activities which would benefit low and moderate income families or aid in the prevention or elimination of slums or blight, and;

WHEREAS, we propose the following communities in Darke County, to be the recipients of the PY2018 CDBG Allocation Program and appropriate administrative expenses:

Project #1	Village of Ansonia	\$60,000.00
Project #2	Village of New Weston	\$60,000.00
Project #3	Village of Union City	\$48,000.00
General Administration		\$42,000.00
TOTAL		\$210,000.00

WHEREAS, in the filing of this Application, we understand the assurances contained therein and we certify that, to the best of our knowledge, we have complied with all the requirements of the Ohio Development Services Agency, and;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, THAT:

We hereby authorize the submission of the County's Application for the PY2018 Small Cities CDBG Allocation Program for Local Jurisdiction projects to the Ohio Development Services Agency, Office of Housing and Community Partnerships on or before June 15th, 2018 for its review and approval.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Darke County, Ohio.

Mr. Aultman seconded the motion, and upon call of the roll, the vote resulted as follows:

Robin Blinn
Robin Blinn
Administrative Clerk / Secretary

Michael W. Rhoades YEA
Michael W. Rhoades, Chairman Vote

Matthew W. Aultman YEA
Matthew W. Aultman, Vice Chairman Vote

Michael E. Stegall YEA
Michael E. Stegall, Member Vote

DARKE COUNTY BOARD OF COMMISSIONERS

IN THE MATTER OF "REQUEST FOR PROPOSALS" FOR CDBG GRANT ADMINISTRATION SERVICES FOR DARKE COUNTY BOARD OF COMMISSIONERS

Mr. Aultman moved to approve the following "Request for Proposals" due no later than 4:00 p.m. on June 11, 2018; motion seconded by Mr. Stegall and all voted YEA.

In order to assure compliance with the Community Development Division of the Ohio Development Services Agency and related requirements regarding procurement of Community Development Block Grant (CDBG) administration and related services, the Darke County Board of Commissioners is seeking Proposals for the services described below relating to the County's CDBG Allocation, Competitive Set-Aside, and Revolving Loan Fund Programs for PY18, PY19, and possibly PY20.

Description of Services Needed:

- ◆ General Administrative Assistance in implementation of the CDBG Allocation, Competitive, Set-Aside, and Revolving Loan Fund Programs.
- ◆ Environmental Review Record (ERR) preparation for all projects funded through the aforementioned CDBG programs.
- ◆ Consultant Services that would include application preparation, planning services, Fair Housing, labor standards, and any other related requirements of the aforementioned CDBG Programs.

Type of Contract

The Darke County Board of Commissioners will execute a firm, fixed-price type of contract for these services and all services will be delivered for the agreed upon price.

Proposal Content:

The proposal should include the following:

1. A general description of expertise, number of years and list of experience providing CDBG program services, and any other services provided; including those which might represent a conflict of interest.
2. A list of CDBG program grant administration previously provided.
3. A list of references.
4. Resumes of professional staff members that will provide professional services.
5. Name of person to be in charge of project.
6. Description of scope of services as per "Description of Services Needed".
7. Proposed Fee for Providing Services with a standard hourly fee schedule for all staff including overhead and any other reimbursable expenses.

Award of Contract:

Proposal Evaluation criteria shall include:

1. Firm's history and resource capabilities to perform required services. (1-10 Points)
2. Evaluation of assigned personnel. (1-10 Points)
3. Related Experience. (1-10 Points)
4. Familiarity with local experience and proximity. (1-10 Points)
5. Price comparison. (1-10 Points)

Two (2) copies of Proposals to provide the required services must be received by the Darke County Board of Commissioners, c/o Darke County Grants Office, 520 South Broadway, Greenville, Ohio 45331 no later than 4:00 p.m. on June 11, 2018. Each Proposal will be reviewed for completeness and clarity according to the above criteria. The County may or may not negotiate the fee schedule with one or more offers and reserves the right to reject any and/or all proposals. Questions regarding the Proposals should be directed to Tammy Bergman, Grants Coordinator at 937.547.7362.

Michael W. Rhoades
Matthew W. Aultman
Michael E. Stegall

IN THE MATTER OF RESOLUTION (R-166-2018) FUND ADVANCE – BACKS

WHEREAS, Darke Co. Grants is requesting that the following "Fund Advance-backs" be completed: "Advancing revenue back to general fund for "General Admin." (R-176 dtd. 6/21/17; R-226 dtd. 7/26/17; R-240 dtd. 8/7/17; R-444 dtd. 12/13; R-60 dtd. 2/21/18; R-76 dtd. 3/5/18; R-111 dtd. 4/11/18; R-124 dtd. 4/18/18; & R-129 dtd. 4/23/18"; and

WE DO HEREBY RESOLVE, the following "Fund Advance-backs" be approved as follows:

\$	From: #195-7016-590000 (Advance Out)	To: #001-8070.490000 (Advance In)
\$ 320.00	"	"
\$ 596.79	"	"
\$ 70.00	"	"
\$11,766.85	"	"
\$ 44.83	"	"
\$12,798.47		

WHEREAS, Darke Co. Grants is requesting that the following "Fund Advance-backs" be completed: "Advance revenues back to general fund for "General Admin." (R-176 dtd. 6/21/17; R-226 dtd. 7/26/17; R-240 dtd. 8/7/17; R-444 dtd. 12/13/17; R-60 dtd. 2/21/18; R-76 dtd. 3/5/18; R-111 dtd. 4/11/18; R-124 dtd. 4/18/18; & R-129 dtd. 4/23/18"; and

WE DO HEREBY RESOLVE, the following "Fund Advance-backs" be approved as follows:

\$	From: #195-7016.590000 (Advance Out)	To: #001-8070.490000 (Advance In)
\$ 39.00	"	"
\$ 71.13	"	"
\$ 32.00	"	"
\$ 65.00	"	"
\$ 186.24	"	"
\$ 393.37		

WHEREAS, Darke Co. Grants is requesting that the following "Fund Advance-backs" be completed "Advance revenue back to general fund for "General Admin." (R-176 dtd. 6/21/17; R-226 dtd. 7/26/17; R-240 dtd. 8/7/17; R-444 dtd. 12/13/17; R-60 dtd. 2/21/18; R-76 dtd. 3/5/18; R-111 dtd. 4/11/18; R-124 dtd. 4/18/18; & R-129 dtd. 4/23/18"; and

WE DO HEREBY RESOLVE, the following "Fund Advance-backs" be approved as follows:

\$	From: #195-7016.590000 (Advance Out)	To: #001-8070.490000 (Advance In)
\$ 65.00	"	"
\$ 304.60	"	"
\$ 369.60	"	"

Mr. Stegall moved; and *Mr. Aultman* seconded the resolution and ALL voted as follows:

Robin Blinn
Robin Blinn,
Administrative Clerk/Secretary

Michael W. Rhoades (YEA)
Matthew W. Aultman (YEA)
Michael E. Stegall (YEA)
Board of Darke County Commissioners

IN THE MATTER OF PAY INS

Pay In#097926	Received of Commissioners	Vehicle Maint.-charges for service	\$940.85
Pay In#097927	Received of Commissioners	Co. Airport-fuel sales – May 1-15, 2018	\$4,909.25
Pay In#097964	Received of Solid Waste	Tipping Fees – S. Waste – Republic for April	\$215.60
Pay In#097965	Received of Solid Waste	Tipping Fees – S. Waste – Republic for April	\$108.96
Pay In#097966	Received of Solid Waste	Tipping Fees – S. Waste – Rumpke for April	\$22,908.88
Pay In#097967	Received of Solid Waste	Tipping Fees – S. Waste – Maharg for April	\$40.00

IN THE MATTER OF PUBLIC ATTENDEES COMMENTS/QUESTIONS

**DC Citizen Tim Gilbert: Had a question regarding the administering of the CDBG Grant. Wanted to know who tracked the money etc. for the expenses that come out of the grant? The Community Development/Grants Coord. Tammy Bergman advised him that the money is drawled down from the State and tracked here. We also have a Consultant that works with the Villages to make sure the grant money is used for the projects that they requested help with from the County Commissioners.

MR. AULTMAN MOVED TO ADJOURN AT 1:50 P.M.; SECONDED BY MR. STEGALL AND ALL VOTED YEA.

Robin R. Blinn, Administrative Clerk/Secy.

Charity A. Hutt, Assistant Clerk/Secy

MICHAEL W. RHOADES

MATTHEW W. AULTMAN

**MICHAEL E. STEGALL,
Board of Darke Co. Commissioners**

IN THE MATTER OF FURTHER DISCUSSION BY THE BOARD

**All Commissioners and Facility & Safety Manager John Cook met with Mike Henderson of Mote & Assoc. regarding the CH Front Steps project.