

WEDNESDAY, MAY 25, 2016

THE BOARD OF DARKE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 1:30 P.M. WITH MEMBERS PRESENT: Commissioner Chairman Michael E. Stegall, Vice Chairman Diane L. Delaplane, and Michael W. Rhoades; Robin Blinn, Administrative Clerk/Secretary; Patty Harter, Asst. Clerk/Secretary; Jeff Marshall, Community Development/Grants Coordinator; Ryan Berry w/Earlybird; Erik Martin w/Daily Advocate; and Alex Mikos w/TIGER Radio.

Minutes of Monday, May 23, 2016: Mrs. Delaplane moved to approve the minutes as read; motion seconded by Mr. Rhoades and all voted YEA.

IN THE MATTER OF RESOLUTION (R- 130-2016) EXAMINATION AND ALLOWANCE OF BILLS

County Bills Approved

It was moved by Mr. Rhoades and seconded by Mrs. Delaplane that the following resolution be adopted

The attached vouchers dated May 25, 2016 for County Bills, including any "Then & Now" Certificates, in the amount of the General Fund \$ 40,046.48; Outside General Funds \$ 140,411.65; for a Grand Total of \$ 180,458.13; are hereby approved for payment.

Michael E. Stegall

Diane L. Delaplane

Michael W. Rhoades
Board of Darke County Commissioners

IN THE MATTER OF RESOLUTION (R-131-2016) AUTHORIZING THE FILING OF DARKE COUNTY'S PY2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR THE ALLOCATION

The Board of County Commissioners of Darke County, Ohio met in regular session on the 25th day of May, 2016 at the office of the Darke County Commissioners.

Mr. Rhoades moved the passage of the following resolution:

WHEREAS, we, the Board of Darke County Commissioners are the governing body of said County and will execute the proposed CDBG programs, and;

WHEREAS, the PY2016 Small Cities CDBG Programs administered by the Ohio Development Services Agency (ODSA) has been developed to give maximum feasible priority to activities which would benefit low and moderate income families or aid in the prevention or elimination of slums or blight, and;

WHEREAS, we propose the following communities in Darke County, to be the recipients of the PY2016 CDBG Allocation Program and appropriate administrative expenses:

Project #1	Village of Wayne Lakes	\$21,200.00
Project #2	Village of Union City	\$41,000.00
Project #3	Village of New Madison	\$45,000.00
	General Administration	\$26,800.00
	<u>TOTAL</u>	<u>\$134,000.00</u>

WHEREAS, in the filing of this Application, we understand the assurances contained therein and we certify that, to the best of our knowledge, we have complied with all the requirements of the Ohio Development Services Agency, and;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, THAT:

We hereby authorize the submission of the County's Application for the PY2016 Small Cities CDBG Allocation Program for Local Jurisdiction projects to the Ohio Development Services Agency, Office of Housing and Community Partnerships on or before the June 17th, 2016 for its review and approval.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Darke County, Ohio.

Mr. Stegall seconded the motion, and upon call of the roll, the vote resulted as follows:

Michael E. Stegall YEA
Michael E. Stegall, Chairman Vote

Diane L. Delaplane YEA
Diane L. Delaplane, Vice Chairman Vote

Michael W. Rhoades YEA
Michael W. Rhoades Vote

Robin Blinn
Robin Blinn
Administrative Clerk / Secretary

IN THE MATTER OF APPROVING AND SIGNING OF CONTRACT BETWEEN THE BOARD OF DARKE COUNTY COMMISSIONERS AND ACCESS ENGINEERING SOLUTIONS (GETTYSBURG – MAIN ST. RECONSTRUCTION PHASE II – FUNDING ADMINISTRATION)

Mrs. Delaplane moved to approve the signing of the following Agreement; motion seconded by Mr. Rhoades and all voted YEA.,

Access Engineering Solutions, LLC appreciates the opportunity to submit our fee proposal for the CDBG Neighbor Revitalization Funding Administration on the Main Street Reconstruction project in the Village of Gettysburg. We are submitting a fee for the Project, which would incorporate the following components:

- Assist Owner in set-up of Financial Management System, as needed, to ensure accurate project accounting records.
- Review all procurement of contracts to ensure proper wage rates are used, as well as compliance with Davis-Bacon Act, Executive Order 11246, Section 3 Compliance, and Certification of Non-Segregated Facilities, as necessary.
- Assist with preparation of any necessary drawdown or disbursement requests and oversee payment of funds, if needed.
- Assistance with preparation and submission of required status and performance reports through the close-out of grant agreements.
- Provide assistance with preparation of grant modifications, if needed.
- Prepare all close-out documentation as required and review all files for conformance to requirements of the program.
- Assist the Owner with compilation of all required grant files and related documents for program monitoring.
- Provide assistance with all activities for each phase of any closeout and settlement process to finalize grants, including support and/or attendance at monitoring visit.
- Verify all prime/subcontractors through the state for approval prior to award of contract(s).
- Attend Pre-Construction Conference to review all required labor standards.
- Obtain all necessary executed state and federal forms from successful bidder and any subcontractors as required by the CDBG Program.
- Monitor weekly contractor and subcontractor (if any) payroll reports to ensure proper documentation and wages are being paid, including benefits in accordance with Davis-Bacon Wage Rates.
- Assist with conducting employee interviews of contract(s) personnel and any subcontractor(s) personnel to ensure compliance with Davis-Bacon Act and prevailing wage requirements.
- Complete all other necessary labor standards documents as required by the funding agencies.

The total lump sum fee for the Funding Administration services is \$14,500.

Please contact us with any questions, or additional information needed. Thank you for your time and consideration.

Sincerely,

ACCESS ENGINEERING SOLUTIONS, LLC



Craig T. Knapke, PE
Project Manager

APPROVAL

DARKE COUNTY COMMISSIONERS


Diane L. Delaplane
Michael W. Rhoades
Michael E. Stegall

IN THE MATTER OF RESOLUTION (R-132-2016) TRANSFER OF APPROPRIATIONS (Co. AIRPORT AND JOB & FAMILY SERVICES)

WHEREAS, pursuant to R. C. 5705.38-40 and OAG Opinion #94-007; and

WHEREAS, Commissioners are requesting that appropriations, etc. be changed as follows, we therefore

RESOLVE, the following funds be changed as follows,

R-132-2016 (CONT.)

Appropriation line transfer use only:

FROM:

TO:

Comm.'s/Airport: Transfer funds to cover services associated w/lawn tractor used @ Airport

\$ 2,000.00	Airport – Fuel	#001-8000.522000	Vehicle Maint.	#001-8000.536020
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DC Job & Family Services: Not enough appropriated

\$ 50,000.00	Rapid Response	#414-5308.520038	Administration	#414-5308.538000
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Mr. Rhoades moved; and Mrs. Delaplaine seconded the resolution and all voted as follows:

Michael E. Stegall (YEA)

Diane L. Delaplaine (YEA)

Michael W. Rhoades (YEA)
Board of Darke County Commissioners

Robin R. Blinn
Robin R. Blinn
Administrative Clerk/Secretary

IN THE MATTER OF AUTHORIZATION OF MEETING EXPENSES (DARKE CO. AUDITOR)

Mrs. Delaplaine moved to approve the following request; motion seconded by Mr. Rhoades and all voted YEA.

#101-1130.532010 (MANDATORY)

Attending: Land Records Modernization Conf./Columbus, OH/June 21, 2016/Deidre Frech

Meals: \$35.00/Registration: \$149.00/Estimated total for meeting: \$184.00

IN THE MATTER OF PAY INS

Pay In#085789	Received of Solid Waste	Tipping Fees (Mont. Co. Auditor for April '16)	\$16.74
Pay In#085790	Received of Solid Waste	Tipping Fees (Miami Co. Auditor for April '16)	\$4.02

IN THE MATTER OF CONTRACT BETWEEN THE DARKE COUNTY BOARD OF COMMISSIONERS AND 1 SHOT SERVICES, OF BRADFORD, OH, FOR ELECTRONICS RECYCLING DAY EVENT

Mr. Rhoades moved to approve the signing of the following Contract; motion seconded by Mrs. Delaplaine and all voted YEA.

The CONTRACTOR agrees to perform and complete in a workmanlike manner all work required for this project, in strict compliance with the Bid Manual, which is hereby made a part of this Agreement.

The CONTRACTOR agrees to perform destruction of all hard drives and/or disks received the day of the Electronics Collections on the contracted day and on the contracted site.

The CONTRACTOR agrees to complete in a workmanlike manner all attached amendments to the Bid Manual as listed in Appendix A, which is hereby made a part of this Agreement.

Work under this Agreement shall commence upon written Notice to Proceed and shall be completed within the Contract time as heretofore stated in the Proposal.

Notwithstanding anything to the contrary herein, CONTRACTOR shall not be required to indemnify OWNER to the extent any loss or damage that is caused by OWNER'S negligence or unlawful misconduct.

THE OWNER agrees to pay and the CONTRACTOR agrees to accept, in full payment for the performance of this Contract, the Contract price of

Payment amount depends solely on the participation rate of Darke County residents for electronics recycling, pursuant to the quote packet. This waste will be properly recycled or disposed depending on the material. OWNER shall pay CONTRACTOR'S invoice within thirty (30) days of receipt.

The CONTRACTOR acknowledges that they are an independent contractor and they and their employees are NOT Public Employees and will not have contributions made to OPERS.

IN WITNESS WHEREOF, the parties have duly executed this agreement in duplicate originals and the date and year first above written:

1 Shot Services
By: [Signature]

Date Signed: 5-23-16

Approved as to form:
[Signature]
Margaret B. Hayes, Assistant Prosecuting Atty.
Darke County Prosecutor's Office

Darke County Board of Commissioners
By: [Signature]
Michael E. Stegall, Chairman

By: [Signature]
Diane L. Delaplaine, Vice Chairman

By: [Signature]
Michael W. Rhoades, Member

Date Signed: 5-25-16

IN THE MATTER OF PUBLIC ATTENDEES COMMENTS/QUESTIONS

**Erik Martin w/Daily Advocate: Had a question regarding R-132-2016, the transfer for JFS and the amount of \$50,000. Wanted to know why the amount was so high and the reason of 'not enough appropriated'? The Commissioners advised that back in January, the JFS Dept. was not yet aware of the cost for the new-soon to be JFS-WIA Dept. These transfers are for salaries, and was not appropriated back in January.

MRS. DELAPLANE MOVED TO ADJOURN; SECONDED BY MR. RHOADES AND ALL VOTED YEA. THE MEETING WAS ADJOURNED AT 1:40 P.M.

MICHAEL E. STEGALL

ROBIN R. BLINN, ADMINISTRATIVE CLERK/SECY.

DIANE L. DELAPLANE

PATRICIA S. HARTER, ASSISTANT CLERK/SECY.

MICHAEL W. RHOADES,
BOARD OF DARKE Co. COMMISSIONERS.

IN THE MATTER OF FURTHER DISCUSSION BY THE BOARD

**Commissioner Delaplane attended a Darke Co. Visitor's Bureau meeting.

**All Commissioners, along with Business Administrator John Cook, met with Airport Manager Dave Spillers regarding various concerns with the Darke County Airport.

**All Commissioners met with County Treasurer, County EMA/LEPC Director, County Sheriff & his Chief Deputy, and County Veterans Service Officer, along with board members of the DC Veterans Agency, all separately, for their 2017 Budgets.