

MONDAY, DECEMBER 5, 2016

THE REGULAR AGENDA SESSION FOR THE BOARD OF DARKE COUNTY COMMISSIONERS WAS CANCELLED DUE TO ALL OF THE COUNTY COMMISSIONERS ATTENDING THE COUNTY COMMISSIONERS ASSOC. OF OHIO (CCAO) CONFERENCE IN COLUMBUS, OH.

WEDNESDAY, DECEMBER 7, 2016

THE BOARD OF DARKE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 1:30 P.M. WITH MEMBERS PRESENT: Chairman Michael E. Stegall, Vice Chairman Diane L. Delaplane and Member Michael W. Rhoades; Robin Blinn, Administrative Clerk/Secretary; Patty Harter, Asst. Clerk/Secretary; Susan Hartley w/Earlybird; Erik Martin w/Daily Advocate; and Alex Mikos w/TIGER Radio; and DC Citizen Rick Perdue.

Minutes of Wednesday, November 30, 2016: Mrs. Delaplane moved to approve the minutes as read; motion seconded by Mr. Rhoades and ALL voted YEA.

IN THE MATTER OF RESOLUTION (R-324-2016) EXAMINATION AND ALLOWANCE OF BILLS

County Bills Approved

It was moved by Mr. Rhoades and seconded by Mrs. Delaplane that the following resolution be adopted

The attached vouchers dated Nov. 30 & Dec. 7, 2016, for County Bills, including any "Then & Now" Certificates, in the amount of the General Fund \$ 800.00 + \$ 91,234.93; Outside General Funds \$ 209,799.61; for a Grand Total of \$ 301,834.54; are hereby approved for payment.

Michael E. Stegall

Diane L. Delaplane

Michael W. Rhoades
Board of Darke County Commissioners

IN THE MATTER OF RESOLUTION (R-325-2016) OUT OF COUNTY TRAVEL FOR THE DARKE COUNTY DEPT. OF JOB & FAMILY SERVICES FOR 2017

Mrs. Delaplane moved to approve the following Resolution; motion seconded by Mr. Rhoades and all voted YEA.

Effective January 01, 2017 through December 31, 2017

This is a request for blanket approval for any employee of the Darke County Department of Job and Family Services, in the normal discharge of duties to transport clients to hospitals, clinics, child placement, etc., in bordering counties and states.

The employee may claim reimbursement not to exceed the maximum for in state travel.

Approved:
Michael E. Stegall
Diane L. Delaplane
Michael W. Rhoades
Darke County Commissioners

IN THE MATTER OF RESOLUTION (R-326-2016) REVENUE/APPROPRIATION DECREASES, TRANSFER OF APPROPRIATIONS AND FUND TRANSFER (2015 COMMUNITY GRANT – 3 STEPS)

“Revenue/Appropriation Decreases” Step 1 of 3

WHEREAS, the DC Solid Waste Dept. is requesting that the following “Revenue/Appropriation Decreases” be changed; and

WE DO HEREBY RESOLVE, the following DECREASES be changed as follows: “Per Examiners: Estimated Rev. & Approp. must match (received & expensed all grant revenue)”; and

Estimated Revenue Decrease	\$ (1,741.32)	Desc.	State Grant	Acct.#	436-3015.433000
TOTAL REVENUE Decrease.....	\$ (1,741.32)				
Appropriation Decrease	\$ (1,741.32)	Desc.	M & E Supplies	Acct.#	436-3015.520160
TOTAL APPROPRIATION Decrease...	\$ (1,741.32)				

“Transfer of Appropriations” Step 2 of 3

WHEREAS, pursuant to R. C. 5705.38-40 and OAG Opinion #94-007; and
 WHEREAS, Commissioners are requesting that appropriations, etc. be changed as follows, we therefore
 RESOLVE, the following funds be changed as follows,
 Appropriation line transfer use only:

FROM: 2015 Community Grant: Will need to transfer remaining balance to Solid Waste General Fund (all obligations of grant have been met) TO:

\$ 870.06	M & E Supply	#436-3015.520160	Transfer Out	#436-3015.591000
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“Fund Transfer” Step 3 of 3

WHEREAS, Commissioners/DC Solid Waste is requesting that the following “Fund Transfer” be completed: “All obligations of grant have been met (per 2006 OH Compliance – transferring remaining balance back to DC SWD General Fund)”

WE DO HEREBY RESOLVE, the following “Fund Transfer” be approved as follows:

\$ 870.06	Transfer Out	#436-3015.591000	Transfer In	#610-3020.491000
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Mr. Rhodes moved; and Mrs. Delaplane seconded the resolution and ALL voted as follows:

Robin Blinn
 Robin Blinn,
 Administrative Clerk/Secy.

Michael [Signature] (YEA)
Rain L. Delaplane (YEA)
Melinda [Signature] (YEA)
 Board of Darke County Commissioners

IN THE MATTER OF RESOLUTION (R-327-2016) REVENUE/APPROPRIATION INCREASES & DECREASES FOR DARKE CO. COMMISSIONERS/2016 FAA GRANT

WHEREAS, the DC Commissioners is requesting that the following “Revenue & Appropriation Increases & Decreases” be changed; and

WE DO HEREBY RESOLVE, the following ‘changes’ be changed as follows:

Grant was approved for less than estimated in January 2016

Est. Revenue Decrease	\$ (199,454.00)	Fed Reimb. Grant	#458-8003.431100
"	(27,968.00)	County Share	#458-8003.434051
" Increases	5,807.00	State Share	#458-8003.432070
" Increases	102,428.67	Advance In	#458-8003.490000
" Increases	14,585.36	Misc. Reimb.	#458-8003.473110
Total Revenue Decrease.....	\$ (104,600.97)		

Appropriation Increase	\$ 105,003.03	Consultant	#458-8003.533012
"	875.00	Administration	#458-8003.538000
" Decrease	(300,000.00)	Land Purchase	#458-8003.550000
" Increases	89,521.00	Advance Out	#458-8003.590000
Total Approp. Decrease.....	\$ (104,600.97)		

R-327-2016 (CONT.)

Mrs. Delaplane moved; and Mr. Rhoades seconded the resolution and ALL voted as follows:

Robin R. Blinn
Robin R. Blinn
Administrative Clerk/Secy.

Michael Kellert (YEA)

Quinn L. Delaplane (YEA)

Michael W. Rhoades (YEA)
Board of Darke County Commissioners

IN THE MATTER OF RESOLUTION (R-328-2016) FUND TRANSFERS (DARKE CO. HOME SUPPORT – NOVEMBER & DECEMBER 2016) AND (MICHAELS RESOURCE TREATMENT CENTER – MARCH & APRIL 2016)

WHEREAS, the Board of Darke County Commissioners met in "Regular Session" on December 30, 2015, and signed Resolution (R-339-2015), for approval of the 2016 Annual Appropriations; and

WHEREAS, per the Budget's Estimated Receipts and Appropriations; we therefore

RESOLVE, the following transfer needs to be made:

Monthly Support-County Home (November & December 2016)

\$ 68,392.80 Transfer Out #001-8070.591027 Transfer In #146-4300.491000

Monthly Support-Michaels Resource Treatment Center (March & April 2016)

\$ 60,000.00 Transfer Out #001-8070.591024 Transfer In #119-2240.491000

Mr. Rhoades moved the resolution; Mrs. Delaplane seconded the resolution and ALL voted as follows:

Robin Blinn
Robin Blinn,
Administrative Clerk/Secretary

Michael Kellert (YEA)

Quinn L. Delaplane (YEA)

Michael W. Rhoades (YEA)
BOARD OF DARKE CO. COMMISSIONERS

IN THE MATTER OF RESOLUTION (R-329-2016) TRANSFER OF APPROPRIATIONS (VARIOUS)

WHEREAS, pursuant to R. C. 5705.38-40 and OAG Opinion #94-007; and

WHEREAS, Commissioners are requesting that appropriations, etc. be changed as follows, we therefore

RESOLVE, the following funds be changed as follows,

Appropriation line transfer use only:

FROM:

TO:

DC Commissioners/FAA Grant: to cover bill for 'Wiley Well Drilling'

\$ 1,100.00	Administration	#457-8003.538000	Other Operating	#457-8003.538130
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DC Board of Elections: insufficient funds

\$ 2,600.00	Pollworker	#001-1040.534060	Contract Services	#001-1040.533030
\$ 875.00	"	"	"	"
\$ 1,600.00	Advertising	#001-1040.538010	"	"

DC Comm.'s/Sheriff: to cover October housing of inmates @ Mercer Co. (carryover \$7,845.00 for remainder of yr.); & **Comm.'s/WAGC:** to cover end of year water bills

\$ 15,000.00	Consultant	#001-1509.533012	Intergovernmental	#001-6010.538040
\$ 212.46	WAGC-Other Operating	#107-1520.538130	Water/Sewer	#107-1520.531020
\$270.93	County-Electric	#001-1509.531010	Water/Sewer	#001-1509.531020

DC Common Pleas: transfer funds to pay obligations

\$ 2,500.00	Purchase Services	#001-2100.533060	Mach. & Equipment	#001-2100.520160
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DC Engineer: need addtl. funds for travel expenses

\$ 100.00	Bridge Contracts	#137-3120.536030	Travel Expenses	#137-3100.532000
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DC JFS/PA: not enough appropriated

\$ 1,500.00	Other Operation	#155-5300.538130	Telephone	#155-5300.531040
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Mrs. Delaplane moved; and Mr. Rhoades seconded the resolution and ALL voted as follows:

Mark Elliott (YEA)

Quinn R. Delaplane (YEA)

Michael S. Rhoades (YEA)
Board of Darke County Commissioners

Robin R. Blinn
Robin R. Blinn
Administrative Clerk/Secretary

IN THE MATTER OF RESOLUTION (R-330-2016) FUND TRANSFERS (DITCH MAINTENANCE)

WHEREAS, pursuant to R.C. 5705.38-40 and OAG Opinion #94-007, and WHEREAS, Ditch Maint. is requesting that funds be transferred within their appropriations, we therefore RESOLVE, the following funds be transferred to the Ditch Maint. Labor & Equip Fund:

11-015	57-01	Smith	\$535.00	11-925	76-18	Mississinawa	\$827.00
11-025	57-03	Dividing Branch	\$713.75	11-365	63-04	Ballinger Run	\$32.00
11-055	57-06	Spencer	\$750.00	11-405	65-01	Millers Fork Lateral	\$563.75
11-075	57-08	Maple Swamp	\$1,465.75	11-435	65-05	Roberson	\$820.50
11-125	58-07	George Shields	\$312.50	11-445	65-07	Heller	\$637.50
11-155	58-10	West Branch	\$984.50	11-515	72-01	Boyd Creek	\$421.50
11-165	58-15	Aukerman	\$302.50	11-585	66-05	Stonerock Laterals 1, 2, 3 (T)	\$544.00
11-195	59-02	Lake	\$230.00	11-605	77-04	Stillwater--Main	\$611.00
11-205	59-04	Mud Creek	\$240.00	12-095	78-03	Joint Baker	\$110.00
11-335	62-05	Flat Lake (T/O)	\$2,406.30	12-145	77-12	Middlefork-Stapleton	\$43.00
11-345	63-01	Joe Hill	\$1,007.40	12-295	82-02	Pansing	\$310.00
11-805	76-12	Dividing Branch	\$122.00	12-355	87-01	North Fork--Stillwater River	\$3,146.00
11-875	76-04	Whitewater Waterway--E Fork	\$1,800.00	12-405	88-02	Feitshans-Baker	\$180.00
11-885	76-14	Painter Creek	\$1,010.00			GRAND TOTAL.....	\$20,125.95

Mr. Rhoades moved the resolution
and Mrs. Delaplane seconded the resolution;
and ALL voted as follows:

Mark Elliott (YEA)

Quinn R. Delaplane (YEA)

Michael S. Rhoades (YEA)

DARKE COUNTY COMMISSIONERS

Robin Blinn
Robin Blinn
Admin. Clerk/Secretary

IN THE MATTER OF AUTHORIZATION OF MEETING EXPENSES (DARKE CO. JFS AND ENGINEER)

Mrs. Delaplane moved to approve the following requests; motion seconded by Mr. Rhoades and all voted YEA.

#155-5300.532000 (MANDATORY)

Attending: General Session/December 8 & 9, 2016/Columbus, OH/Sherry Ryan

Lodging: \$120.00/Meals: \$70.00/Estimated total for meeting: \$190.00

#155-5300.532000 (MANDATORY)

Attending: General Session/December 8 & 9, 2016/Columbus, OH/Gracie Overholser

Lodging: \$120.00/Meals: \$70.00/Estimated total for meeting: \$190.00

#137-3100.532000 (RECOMMENDED) AMENDED

Attending: CCAO/CEAO Winter Conf./December 5, 2016/Columbus, OH/ADDED: Shane Coby

Registration: \$100.00/AMENDED Total: \$100.00

IN THE MATTER OF PRODUCTION AGREEMENT BY AND BETWEEN SCOTT J. ZUMBRINK, TREASURER OF DARKE COUNTY, OHIO, AND THE BOARD OF COUNTY COMMISSIONERS OF DARKE COUNTY, OHIO, AND BARRETT BROTHERS FOR PRODUCTION/PROCESSING AND MAILING OF TAX BILLS FOR 2017

Mr. Rhoades moved to approve the signing of the following Agreement; motion seconded by Mrs. Delaplane and all voted YEA.

Section II

Duties

1. Scope. To provide for the production and mailing of the Tax Bills for the Darke County Treasurer's office. The processing of the Tax Bills shall include the production of the Tax Bills, outgoing envelopes, return envelopes, variable data printing of Tax Bills, programming, entry into the United States Postal System and a method to view the Tax Bill electronically.

2. Scheduling. The data will be provided by and made available from Darke County to Contractor on a schedule yet to be determined. The data is to be sent via FTP (File Transfer Protocol) to Contractor. The Tax Bill process will be processed and mailed in accordance with a schedule to be created and agreed upon by all parties at contract signing. The parties acknowledge that all such Tax Bills must be mailed on or before January 20th and June 15th of each year; provided, that if the actual quantity exceeds 6% maximum, there may be a delay in that portion of the mailing which exceeds 6%. Unless otherwise noted by Darke County, Contractor will mail all completed forms and advise the mail date of the remaining quantity.

3. Quantities. The estimated quantities and pricing (plus or minus 6%) is for 48,000 Tax Bills Annually. The actual quantity imaged and distributed will be reviewed upon completion of the mailing to decide if a decrease or increase in per piece is necessary. If it is determined that a decrease or increase is necessary it will be reflected on the invoice.

If the quantity exceeds 6% maximum, there may be a delay in that portion of the mailing, which exceeds 6%. Unless otherwise noted by Darke County, Contractor will mail all completed forms and advise the mail date of the remaining quantity.

6. Variable Data Printing. Contractor will be printing with High Speed Inkjet units that allows for highest quality, state of the art digital variable color documents. This provides the Treasurer the option for highlighting critical information or creating additional inserts at the cost of an additional page. The system also allows for dynamic perforations to be applied to the documents as needed. The Variable Data Printing is potentially the entire length of the Tax Bills. Darke County has the option of choosing from a variety of fonts. The font selection must be made prior to Contractor's production programming to assure adequate spacing. Contractor will image a scan line in OCR or a bar code to aid with Pricing is based upon the estimated quantities specified above and will be held firm for these quantities +/-6%. If the actual quantities exceed 6% of the estimated quantities specified above, the cost of said excess items will be based upon remanufacturing the base components. Contractor will, as soon as the same can be calculated, notify Darke County of the per piece cost for those items exceeding 6% of the estimated quantities specified above. Darke County shall, within seven days of such notification, thereafter notify Contractor to proceed at such rate, or not to proceed, in which latter event Darke County, at its sole cost and expense, may pursue alternative methods to produce and mail such items. If the actual quantity is less than 6% of the estimated quantities specified above, Darke County will be responsible for the remaining inventory. In no event shall the total amount due to Contractor hereunder exceed Eleven Thousand Nine Hundred Dollars (\$11,900.00) annually.

Section XI

Entire Agreement

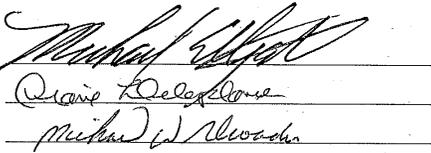
This agreement constitutes the entire understanding between the parties. All representations and undertakings, whether oral or written, have been met. This Agreement may be changed only by a writing signed by

IN WITNESS WHEREOF, Darke County and Contractor have signed this Agreement in duplicate. One counterpart each has been delivered to Darke County and Contractor.

DARKE COUNTY
SCOTT J. ZUMBRINK,
DARKE COUNTY TREASURER



BOARD OF COUNTY COMMISSIONERS
DARKE COUNTY, OHIO



Approved as to Form:


Margaret Hayes, Assistant Prosecuting Attorney

(ENTIRE CONTRACT CAN BE SEEN IN FULL IN THE 2016 CONTRACT AND/OR TREASURER'S DEPT. FILES)

IN THE MATTER OF RESOLUTION (R-331-2016) TRANSFER OF APPROPRIATIONS (VARIOUS)

WHEREAS, pursuant to R. C. 5705.38-40 and OAG Opinion #94-007; and
WHEREAS, Commissioners are requesting that appropriations, etc. be changed as follows, we therefore
RESOLVE, the following funds be changed as follows,

Appropriation line transfer use only:

FROM:

TO:

DC Engineer: Need addtl. funds for vehicle parts & supplies

\$ 5,000.00	Rental/Lease Equip.	#137-3110.530000	Vehicle parts & supplies	#137-3110.522020
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DC JFS/PA: Not enough appropriated

\$ 6,000.00	Other Operating	#155-5300.538130	Transportation	#155-5300.533032
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DC Juvenile Court: Moving appropriation to cover expense

\$ 317.00	Other Operating	#001-2300.538130	M & E - \$5000.	#001-2201.520160
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DC Solid Waste: Adjusting line amounts

\$ 900.00	Mach. Equip. & Repair	#610-3020.536010	Recycling Drop Box	#610-3020.538110
\$ 815.25	Postage	#610-3020.538070	"	"
\$ 1,000.00	Lodging/Meals for Emp.	#610-3020.538120	"	"
\$ 2,662.64	Maint. & Repair - Veh.	#610-3020.536020	"	"
\$ 730.96	Gasoline	#610-3020.522000	"	"

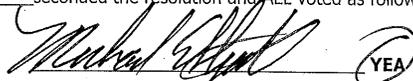
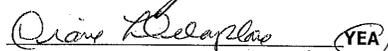
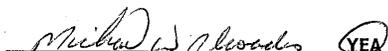
Various Dept.'s: to cover salaries for remainder of yr.

\$ 3,000.00	Health Insurance	#001-2300.511000	Salary FT	#001-2210.510020
\$ 550.00	Other Operating	#001-2300.538130	"	#001-2300.510020
\$ 200.00	"	#142-4400.538130	Salary PT	#142-4400.510030
\$ 300.00	"	#429-2289.538130	Salary FT	#429-2286.510020
\$ 2,100.00	Property Insurance	#610-3020.535030	Salary FT	#610-3020.510020
\$ 10.00	Health Insurance	#001-2300.511000	Medicare	#001-2210.511010
\$ 10.00	Other Operating	#001-2300.538130	"	#001-2300.511010
\$ 10.00	Property Insurance	#610-3020.535030	"	#610-3020.511010

DC Comm.'s: Filing fees for purchase of land on Chase Rd.

\$ 44.00	Land Purchase	#001-1500.550000	Damage Claim	#001-1500.571030
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Mrs. Delaplane moved; and *Mr. Rhodes* seconded the resolution and ALL voted as follows:

Board of Darke County Commissioners



Robin R. Blinn
Administrative Clerk/Secretary

IN THE MATTER OF PAY INS

Pay In#088872	Received of Commissioners	Co. Maint. Dept. – Vehicle main. Reimb. – City of Greenville	\$177.39
Pay In#088914	Received of Commissioners	Co. Airport-Fuel – Purvis Brothers wire 12/6/16	\$437.04
Pay In#088916	Received of Commissioners	Co. Airport-Hangar rent – A3 for Dec. '16	\$95.00

IN THE MATTER OF PUBLIC ATTENDEES COMMENTS/QUESTIONS

**DC Citizen Rick Perdue: Wanted to know what the Ditch Maintenance Dept. did with the dirt etc. that comes out of the dipped ditches? Commissioners advised that they disperse around the creek bed to settle than spread remainder around the area.

MR. RHOADES MOVED TO ADJOURN AT 1:48 P.M.; SECONDED BY MRS. DELAPLANE AND ALL VOTED YEA.

MICHAEL E. STEGALL

ROBIN R. BLINN, ADMINISTRATIVE CLERK/SECY.

DIANE L. DELAPLANE

PATRICIA S. HARTER, ASSISTANT CLERK/SECY.

**MICHAEL W. RHOADES,
BOARD OF DARKE CO. COMMISSIONERS**

IN THE MATTER OF FURTHER DISCUSSION BY THE BOARD

**All Commissioners met with Darke Co. Ditch Maintenance, DC Board of Developmental Disabilities, DC Prosecuting Atty., DC Animal Shelter, all separately, for their 2017 Appropriations.

**Commissioner Rhoades attended an Emergency Food & Shelter meeting here in the Admin. Bldg.

**Commissioner Rhoades, along with Business Administrator John Cook, Airport Consultant Susan Laux, and Airport Manager Dave Spillers held a conference call with the FAA regarding a anonymous complaint filed against the Darke Co. Airport.