

WEDNESDAY, DECEMBER 20, 2017

THE BOARD OF DARKE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 1:30 P.M. WITH MEMBERS PRESENT: Commissioner Chairman Michael W. Rhoades, Vice Chairman Michael E. Stegall, and Member Matthew W. Aultman; Robin Blinn, Administrative Clerk/Secretary; Charity Hutt, Assistant Clerk/Secretary; Susan Hartley w/Earlybird; Tony Baker w/Daily Advocate; and Darke Co. Citizen Fred Dean.

Minutes of Monday, December 18, 2017: Mr. Stegall moved to approve; motion seconded by Mr. Aultman and all voted YEA.

IN THE MATTER OF RESOLUTION (R-454-2017) EXAMINATION AND ALLOWANCE OF BILLS

County Bills Approved

It was moved by Mr. Aultman and seconded by Mr. Stegall that the following resolution be adopted

The attached vouchers dated December 20, 2017 for County Bills, including any "Then & Now" Certificates, in the amount of the General Fund: \$3,763.24 + 22,614.62 + 58,250.61 + 2,150.59 = \$86,779.06; Outside General Funds \$41,139.77 + 42,939.72 + 67,693.80 = \$151,773.29; for a Grand Total of \$238,552.35; are hereby approved for payment.

Michael W. Rhoades
Michael E. Stegall
Matthew W. Aultman
Board of Darke County Commissioners

IN THE MATTER OF RESOLUTION (R-455-2017) FUND ADVANCE AND FUND ADVANCE-BACK (2016 CDBG GRANT)

WHEREAS, Darke Co. Comm.'s/Grants is requesting that the following "Fund Advance" be completed: "to cover Key Funding bills"; and

WE DO HEREBY RESOLVE, the following "Fund Advance" be approved as follows:

\$ 866.25	From: #001-8070.590000 (Advance Out)	To: #188-7009.490000 (Advance In)
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Fund Advance-back 2016 CDBG Grant

WHEREAS, Darke Co. Comm.'s/Grants is requesting that the following "Fund Advance-back" be completed: "advance revenue back to general fund (original advance done 11/15/17 R-393-2017)"; and

WE DO HEREBY RESOLVE, the following "Fund Advance-back" be approved as follows:

\$ 77.45	From: #188-7009.590000 (Advance Out)	To: #001-8070.490000 (Advance In)
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Mr. Stegall moved; and Mr. Aultman seconded the resolution and ALL voted as follows:

Robin Blinn
Robin Blinn,
Administrative Clerk/Secretary

Michael W. Rhoades (YEA)
Michael E. Stegall (YEA)
Matthew W. Aultman (YEA)
Board of Darke County Commissioners

IN THE MATTER OF RESOLUTION (R-456-2017) EXEMPTING COUNTY PURCHASES UNDER \$1,000. FROM THE REQUIREMENT OF HAVING A CERTIFICATE OF AVAILABILITY OF FUNDS ATTACHED THERETO (FOR 2018)

The Board of Darke County Commissioners of Darke County, Ohio, met in Regular Session on the 20th day of December, 2017, with the following members present: Michael W. Rhoades, Michael E. Stegall and Matthew W. Aultman.

Commissioner Aultman moved the adoption of the following Resolution:

WHEREAS, Section 5705.41(D)(2) of the Ohio Revised Code authorizes this board to annually adopt a resolution exempting county purchases of one thousand dollars or less from the requirement of division (D)(1) of said section otherwise requiring that a certificate of availability of funds be attached to any contract or order involving the expenditure of money; and

WHEREAS, this board believes that providing for such exemption is necessary and proper as the same will allow for a much more economical and efficient process by which purchases by, or on behalf of, the county may be made; now, therefore, be it

RESOLVED by the Board of Commissioners of Darke County, Ohio, a majority of its members elected thereto concurring, that all county purchases, contracts or orders involving the expenditure of monies in the county treasury of one thousand dollars or less are hereby exempted from the requirement of division (D)(1) of Section 5705.41 of the Ohio Revised Code that a certificate of availability of funds be attached thereto; and, be it further

RESOLVED, that said exemption shall apply to all purchases, without regard to any specific classes of purchases, or to the purchase of any one or more specific items; and, be it further

RESOLVED, that each county officer or other person authorized to make a county purchase shall prepare and file with the county auditor, within five business days after incurring an obligation not requiring a certificate of availability of funds hereunder, a written purchase order specifying the purpose and amount of the expenditure, the date of the purchase, the name of the vendor, the specific appropriation items from which the expenditures are to be made, and any additional information as the auditor of state may prescribe; and, be it further

RESOLVED, that this resolution and said exemption shall go into effect January 1, 2018, and continue until December 31, 2018; and, be it further

RESOLVED, that the Clerk of this Board is, and she hereby is, directed to immediately provide a copy of this Resolution to the Darke County Auditor and all departments and agencies of the county.

Commissioner Stegall seconded the resolution and the roll being called upon the adoption, the vote resulted as follows:

COMMISSIONER	VOTE
Michael W. Rhoades	<u>YEA</u>
Michael E. Stegall	<u>YEA</u>
Matthew W. Aultman	<u>YEA</u>

Resolution adopted this 20th day of December, 2017.

Attest:
Robin R. Blinn
Robin R. Blinn, Administrative Clerk/Secretary

Michael W. Rhoades
Chairman
Michael E. Stegall
Matthew W. Aultman

IN THE MATTER OF 2018 CEBCO WELLNESS GRANT AGREEMENT BETWEEN CEBCO/COUNTY COMMISSIONERS AND COUNTY EMPLOYEES FOR 2018

Mr. Stegall moved to approve the following "Wellness Grant"; motion seconded by Mr. Aultman and all voted YEA.

- Grantor: County Employee Benefits Consortium of Ohio (CEBCO)
- Grantee: Darke County
- Grant Funding Amounts
 - Administrative Funds: \$4,000
 - Program Funds: \$6,816

County Wellness Contact (CWC)

CEBCO asks for the cooperation of each county in designating one employee to act as a point of contact for the wellness grant and incentive program, known as the County Wellness Contact (CWC). While others including wellness committee members, non-county employees and/or brokers may be involved with the oversight of the county wellness program, the designated contact must be an employee of the county. This individual will work directly with CEBCO and will be the primary source of information to the employees and members in the county they represent.

The CWC's role is designed to be the liaison between CEBCO and the county employees and spouses eligible for the wellness program. The CWC plays a significant role in determining programming, identifying existing and local resources, communicating initiatives, motivating others, working with department heads to gain and maintain support, tracking data and information, all while demonstrating a genuine interest in health and wellness. Finally, this individual is responsible for attending CEBCO wellness meetings or designating another county representative to attend in their place.

CEBCO GRANT AGREEMENT (CONT.)

If the CWC position should become vacant, please notify CEBCO immediately. If there is an interim contact that can be used while the position is getting filled, please inform CEBCO. It is important that this position be filled as soon as reasonably possible.

Administrative and Program Funds

Administrative funds are used toward the salary of the individual who oversees the grant and executes the employee wellness program, the County Wellness Contact (CWC). Each member county will receive a flat \$4,000 per grant year in administrative funds.

Program funds must be used for wellness-related events, activities, and initiatives provided to CEBCO enrolled employees and spouses. We acknowledge that some programs, such as educational sessions may inadvertently reach beyond CEBCO-covered members and impact individuals not our medical plan. The intent, however, is to focus on positively impacting the lives of members on our medical plan.

These program funds may also be used to cover any wellness training or meeting-related expenses for the CWC position. Program grant funding available to each county will be determined on a per employee, per year (PEPY) basis. A census of the eligible employees from the last quarter of the year will be used for this calculation.

CEBCO will provide half of the program funds in addition to the administrative funds at the start of the calendar year, following a fully executed grant agreement. The remaining half of the program funds will

be provided on a reimbursable basis. The first half of the program funds provided to the county must be expended and a financial form must be submitted documenting those expenses, before the county may request any portion of the second half.

The county has the option to use the administrative funds as program funds. If the county chooses to use the administrative funds toward salary, as it is intended, the county is not required to report the expense; however, if the county uses any portion of the administrative funds for programming, documentation must be submitted to CEBCO verifying how the funds were used.

Additionally, it is up to the discretion of each participating county whether the program funds will be used to supplement the salary of the CWC position. CEBCO asks that the total wages be limited to no more than twenty percent (20%) of the annual amount allotted for program funds. This twenty percent of program funds may be used in addition to the administrative funds.

The administrative funds plus half of the program funds for the grant year will be provided in one check made out to the County Commissioners. The check will be mailed directly to the Commissioner's office at the start of each calendar year. The grant cycle runs January to December, annually. Unused funds do not roll over from year to year.

Documenting Use of Program Funds

The **Wellness Grant Financial Form** will need to be submitted along with documentation verifying each expense purchased with program funds. Acceptable documents include receipts, copies of checks, and invoices. Once documentation is submitted to CEBCO, reimbursement, if needed, will be sent directly to the County Commissioners' Office within 60 days. Checks are typically sent once at the beginning of each month. A county may submit a **Wellness Grant Financial Form** multiple times per year or once at the end of the calendar year. The deadline to submit documentation for the 2018 grant is Friday, December 7, 2018. Please note that CEBCO is unable to directly pay any vendor or private company and all checks will be made payable to the County Commissioners.

Mandatory Uses of Program Funds

Each county **must** offer **each** of the following during 2018:

1. A minimum of one onsite health screening event, giving eligible participants of the CEBCO program an opportunity to earn their health screening credit toward their incentive. The onsite screening event may be administered by Interactive Health or the county may choose to work with a different medical vendor, such as a local hospital, that must agree to send in all individual screening results to Interactive Health. The onsite health screening must be offered prior to September 1, 2018 when the program year ends.
 - o NOTE: If the county offered an onsite screening event in the fall of 2017, this requirement becomes optional.
 - o IMPORTANT NOTICE: If a county should cancel their participating agreement as a member with CEBCO effective January 1, 2019, yet schedule and/or offer onsite screening events after September 30, 2018, the county will be responsible for any costs associated with the events.
2. A minimum of three onsite educational sessions provided for employees and spouses eligible for the CEBCO/StayWell program. The educational sessions must be 30-60 minutes each with a focus on any health or wellness topic.
3. Host a minimum of one onsite community lifestyle program OR promote a minimum of one offsite community lifestyle management program. A community lifestyle management program must focus on any one or combination of the following: nutrition, exercise, stress, sleep, financial wellbeing or tobacco use. The program must be at least three (3) thirty (30) minute sessions (a continued series) and may be provided in a group or one on one setting. Examples include diabetes management, Weight Watchers, tobacco cessation, nutrition or financial classes, or any other program that addresses one or more health conditions.
4. Host a minimum of one community event AND/OR promote a minimum of one community event. Community events include any organized walk, run, or bike event and sports league participation.

CEBCO GRANT AGREEMENT (CONT.)

- 5. Promote a minimum of one online health challenges offered through Interactive Health.
- 6. Host or promote a minimum of one exercise/fitness program or course (3 or more classes). This program could be onsite or offsite.

At the end of the calendar year CEBCO will request documentation that each of these six mandatory requirements were met between January 1, 2018 and December 31, 2018.

Optional Uses of Program Funds

The county may choose from the list provided in Appendix 1 (pages 4 & 5) for any other uses of program funds. If the county would like to spend funds in any manner not listed in the appendix, please contact a CEBCO Wellness Coordinator for written approval.

Restricted Uses of Program Funds

The following are uses that do not meet the goals of the grant and therefore are not allowable expenses:

- Giveaways that do not support individual wellness (this includes gift cards to fast food, restaurants, or any other food-related purchase EXCEPT for purchasing healthy options such as produce).
- Sponsoring individuals for marathons or specific events that not all members are able to do.
- Alcohol or drug testing (this includes tobacco testing).
- Any insurance covered benefits (i.e. flu shots, biometric screenings, doctor's visits, etc.).
- Essential oils and health supplements.

County Commissioner or Designee

Signature: *Matthew W. Aultman*

Printed Name: Board of Darke Co. Commissioners

Date: 12/20/17

Both parties, upon signatures above, agree to the terms outlined within this grant agreement and acknowledge an understanding of the appendices provided on the subsequent pages.

*Approved as to form,
M. Aultman
Asst. Treas. OH*

IN THE MATTER OF MOTIONS APPROVING A MORTGAGE RELEASE FOR A GRANTEE THAT WAS FILED ON DECEMBER 26, 2001

Mr. Aultman moved to approve the following "Release"; motion seconded by Mr. Stegall and all voted YEA.

KNOW ALL PERSONS BY THESE PRESENTS, that the Mortgage deed executed by Janice Christian to the Board of County Commissioners of Darke County, Ohio and dated December 26, 2001, filed for recording Volume 290 Page 2090 of the Mortgage Records of Darke County, Ohio, has been paid and satisfied. The County Recorder is authorized to discharge the same of record.

IN WITNESS WHEREOF, the undersigned sets its hand this 20th day of December 2017.

BOARD OF COUNTY COMMISSIONERS OF DARKE COUNTY, OHIO

Michael W. Rhoades
Michael W. Rhoades – Chairman

Michael E. Stegall
Michael E. Stegall – Vice Chairman

Matthew W. Aultman
Matthew W. Aultman – Member

STATE OF OHIO

ss:

Prepared by: Darke County Commissioners
TJB

County of Darke

BE IT REMEMBERED that on the 20th day of December, 2017, before me the subscriber, a NOTARY PUBLIC, in and for said County, personally came Darke County Commission, the Mortgagor in the foregoing instrument, and acknowledged the signing thereof to be a voluntary act, for the uses and purposes herein mentioned.

IN TESTIMONY WHEREOF, I have hereto subscribed my name and affixed my notarial seal on the day and year aforesaid.

Robin R. Blinn
Notary Public

ROBIN R. BLINN
Notary Public, State of Ohio
My Comm. Exp. Feb. 26, 2019

BOOK 53 PAGE 0510

IN THE MATTER OF QUOTES FOR "PYRAMID VEHICULAR REPEATERS" FOR ALL OF THE DARKE COUNTY SHERIFF'S DEPT.'S VEHICLES FOR PREPARATION TO MARCS RADIO EMERGENCY SYSTEM GOING INTO EFFECTIVE ON APRIL 16TH, 2018

Mr. Stegall moved to approve the purchase of twenty-eight (28) vehicle repeaters from P & R Communications, of Dayton, OH, plus various equipment that totals \$67,076.87; motion seconded by Mr. Aultman and all voted YEA.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
28	PYRAMID VEHICULAR REPEATER 764-776 MHZ 12.5/25 KHZ	1,381.25	38,675.00
28	MOTOROLA APX SERIES MID/LOW POWER DB26 (SMART CABLE)	107.00	2,996.00
28	PYRAMID PRE-SELECTOR, 770 MHZ (FACTORY TUNED)	267.75	7,497.00
28	PYRAMID 6' TNC CABLE KIT FOR USE WITH BPF/BRF	87.55	2,451.40
28	PCTEL 740-870 LOW PROFILE ANTENNA, BLACK/CHROME	44.35	1,241.80
28	RELAY, BOSCH 75A	46.53	1,302.84
28	SPST HEAVY DUTY TOGGLE SWITCH	1.97	55.16
28	12V RED SNAP IN LEDS	12.77	357.56
28	TNC MALE CRIMP	4.51	126.28
28	PUSHBUTTON SWITCH SW P/B N/C BLACK	10.00	280.00
28	ANTENNA LINE 800 MHZ	16.50	462.00
28	ANTENNA BUSHING NUT (BRASS NUT)	1.50	42.00
28	O-RING	.17	4.93

Continued on following page

QTY	DESCRIPTION	UNIT PRICE	TOTAL
28	ALARM RELAY MODULE	25.00	700.00
28	ANT 762-870MHZ 3DB STUBBY THRU HOLE MU	43.00	1,204.00
28	TECH LABOR RATE	105.00	2,940.00
28	INSTALL LABOR RATE GARAGE	210.00	5,880.00
***** * Thank You For Your Business. We appreciate it! * Ask About Our Maintenance Options * **3% Surcharge For All Credit Card Transactions** * **No Surcharge For Debit Card Transactions* *****			
	Item summary		66,215.97
	Subtotal		66,215.97
	Inbound Frt		860.90
	Sales Tax		.00
	GRAND TOTAL:		67,076.87

BY **Chris Hanes** (937)512-8167 Ext **chris.hanes@prcdayton.com**
THIS QUOTE IS SUBJECT TO REVIEW BY MANAGEMENT FOR COMPLETENESS AND ACCURACY.

Accepted by Darke County Commissioners P.O. No. _____
LEGAL NAME OF PURCHASER
Michael A. Stegall AUTHORIZED SIGNATURE Date 12/20/17
Michael A. Stegall Mark W. Aultman

IN THE MATTER OF PAY INS

Pay In#095298	Received of Commissioners	Co. Vehicle Maint.-Greenville City – Nov. charges	\$18.29
Pay In#095320	Received of Commissioners	Co. Vehicle Maint.-Charges for services	\$339.98
Pay In#095335	Received of Commissioners	DC Health Insurance-Life Insurance-Dec. for January 2018	\$1,192.80

IN THE MATTER OF PUBLIC ATTENDEES COMMENTS/QUESTIONS

**DC Citizen Fred Dean: The repeaters that were approved today in Session, how exactly will they be paid for? The Commissioners advised that they would be paid out of next year's budget-Capital Improvement funds.

MR. AULTMAN MOVED TO ADJOURN AT 1:40 P.M.; SECONDED BY MR. STEGALL AND ALL VOTED YEA.

ROBIN R. BLINN, ADMINISTRATIVE CLERK/SECY.

CHARITY A. HUTT, ASSISTANT CLERK/SECY

MICHAEL W. RHOADES

MICHAEL E. STEGALL

MATTHEW W. AULTMAN,
BOARD OF DARKE Co. COMMISSIONERS

IN THE MATTER OF FURTHER DISCUSSION BY THE BOARD

**All Commissioners attended the Darke Co. CIC Board meeting.

**All Commissioners met with Co. Auditor Carol Ginn in preparation of the Commissioner's agenda meeting next Wednesday, the 27th, and presenting to the Board the 2018 Appropriations for approval.

**All Commissioners and Business Administrator John Cook met with two (2) individuals, each separately, for an interview for the Darke Co. Animal Control Officer's position.